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PAO BIDS AND AWARDS COMMITTEE (PBAC)

EXCERPTS FROM THE MINUTES OF THE MEETING OF THE PAO BIDS AND AWARDS COMMITTEE (PBAC) DATED 28 APRIL 2022 RE: **PRE-PROCUREMENT CONSIDERATION OF TERMS OF REFERENCE AND BIDDING DOCUMENTS FOR THE PROCUREMENT OF VARIOUS INK TONERS, AS SPECIFIED UNDER PURCHASE REQUEST NOS. 236-03-2022 AND PR 237-03-2022**, HELD AT THE PAO CENTRAL OFFICE, VIA ZOOM VIDEO CALL MEETING

RESOLUTION

ADOPTING THE RECOMMENDATIONS OF THE PAO-BAC TECHNICAL WORKING GROUP (PBAC-TWG) ON THE TERMS OF REFERENCE, DELIVERY SCHEDULE AND DRAFTED BIDDING DOCUMENTS AS PART OF THE PRE-PROCUREMENT CONFERENCE, FOR THE PROCUREMENT OF VARIOUS INK TONERS, AS SPECIFIED UNDER PURCHASE REQUEST NO. 236-03-2022 FOR LOT 1 AND PURCHASE REQUEST NO. 237-03-2022 FOR LOT 2, FOR PAO-CENTRAL OFFICE, IN ACCORDANCE WITH THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184

WHEREAS, the Public Attorney's Office (PAO) is committed to adhere to the State's Policy of securing and maintaining the trust and confidence of every Filipino, by upholding transparency, good governance and anti-corruption measures;

WHEREAS, the aforementioned Office is in need of the supply for the subject items as specifically described in detail in the aforementioned purchase request to ensure unhampered performance of its duties and to prevent delays in its daily transactions as it is reportedly currently unavailable in PS-DBM;

WHEREAS, there is an approved budget for the contract of the subject procurement with a total amount of Four Million Five Hundred Sixty Thousand and Four Hundred Pesos (Php 4,560,400.00) broken down as One Million Three Hundred Ninety Thousand Pesos (Php 1,390,000.00) for Lot 1 and Three Million One Hundred Seventy Thousand and Four Hundred Pesos (Php 3,170,400.00) for Lot 2;¹

WHEREAS, during the pre-procurement conferences conducted since 17 March 2022, this committee previously referred the subject procurement to the PAO-BAC Technical Working Group (PBAC-TWG) for review, recommendation and preparation of Terms of Reference, Requirements and Schedule of Delivery for consideration of the PBAC and preparation of the bidding documents;

WHEREAS, after the said pre-procurement conferences, BAC Member Atty. Rigel Salvador moved to adopt the recommendations presented by the PBAC-TWG with regard to the mandatory review, terms of reference, technical specifications and other details of the procurement along with the draft of the bidding documents for posting for public bidding, duly seconded by Atty. Alem Abeya;

¹ Approved Budget for the Contract from the Financial Planning and Management Service