



Republic of the Philippines
PUBLIC ATTORNEY'S OFFICE
Tanggapan ng Manananggol Pambayan
DOJ Agencies Building, NIA Road corner East Avenue, 1104 Quezon City
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

PAO BIDS AND AWARDS COMMITTEE (PBAC)

EXCERPTS FROM THE MINUTES OF THE MEETING OF THE PAO BIDS AND AWARDS COMMITTEE (PBAC) DATED 12 AUGUST 2021 RE: CONSIDERATION OF PURCHASE REQUEST FOR THE PROCUREMENT OF LABOR AND MATERIALS FOR THE PMS AND REPLACEMENT OF OTHER VARIOUS PARTS FOR VEHICLE XEU 108 AS SPECIFIED UNDER PURCHASE REQUEST NO. 629-07-2021, AT THE PAO CENTRAL OFFICE, LIBRARY, VIA ZOOM VIDEO CALL MEETING

RESOLUTION

RECOMMENDING THE DELEGATION TO PAO-SUPPLY SECTION OF THE SMALL VALUE PROCUREMENT OF LABOR AND MATERIALS FOR PERIODIC MAINTENANCE SERVICE (PMS) AND REPLACEMENT OF OTHER VARIOUS PARTS OF THE VEHICLE XEU 108, AS SPECIFIED UNDER PURCHASE REQUEST NO. 629-07-2021, FOR PAO-CENTRAL OFFICE, GENERAL SERVICE DIVISION, IN ACCORDANCE WITH ANNEX "H," NO. IV, SUBSECTION (J) OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184

WHEREAS, the Public Attorney's Office (PAO) is committed to adhere to the State's Policy of securing and maintaining the trust and confidence of every Filipino, by upholding transparency, good governance and anti-corruption measures;

WHEREAS, the aforementioned Office is in need of the supply for the subject items for the subject items as described in detail in purchase request no. PR No. 629-07-2021 to ensure unhampered performance of its duties and to prevent delays in its daily transactions, as it is reportedly currently unavailable in PS-DBM;

WHEREAS, there is an approved budget for the contract of the subject procurement with a total amount of Eighteen Thousand Eight Hundred Sixty Five Pesos and Fifty Six Centavos (Php 18,865.56)¹;

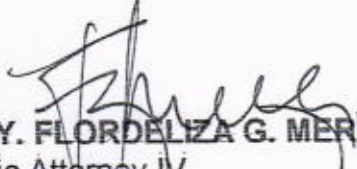
WHEREAS, considering that the PBAC previously issued a resolution dated 16 November 2018, delegating to the PAO-Supply Section the authority to undertake immediate procurement of goods and services in amounts less than one-million pesos, in accordance with Annex "H" No. IV, Subsection (J) of the IRR of RA 9184, BAC Member Atty. Rigel Salvador moved to delegate to PAO-Supply Section the conduct of procurement of the subject item, duly seconded by BAC Member Atty. Flordeliza Merelos;


NOW THEREFORE, WE, the Members of the PAO Bids and Awards Committee (PBAC), by virtue of the powers vested on Us by Law, after duly considering the recommendations of the Technical Working Group (TWG), **HEREBY RESOLVE TO RECOMMEND TO THE HEAD OF THE PROCURING ENTITY THE DELEGATION TO PAO-SUPPLY SECTION OF THE SMALL VALUE PROCUREMENT OF LABOR AND MATERIALS FOR PERIODIC MAINTENANCE SERVICE (PMS) AND**

¹ Approved Budget for the Contract from the Financial Planning and Management Service.


REPLACEMENT OF OTHER VARIOUS PARTS OF THE VEHICLE XEU 108, AS SPECIFIED UNDER PURCHASE REQUEST NO. 629-07-2021, FOR PAO-CENTRAL OFFICE, GENERAL SERVICE DIVISION, IN ACCORDANCE WITH ANNEX "H," NO. IV, SUBSECTION (J) OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184


APPROVED this 12th day of August 2021 at the Public Attorney's Office (PAO) Central Office, Library, 5th Floor DOJ Agencies Building, NIA Road corner East Avenue, Diliman, (1104) Quezon City, Philippines, thru Zoom Video Call Meeting.



ATTY. FLORDELIZA G. MERÉLOS
Public Attorney IV
Member, PBAC
Officer-In-Charge
Special Appealed Cases Unit



ATTY. MARLON BUAN
Regional Public Attorney
Chairperson, PBAC
PAO-NCR and concurrent
District Public Attorney
Manila District Office

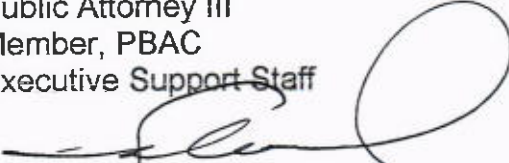
Acceded By: (The TWG)


MS. ALMA E. DUMAGO-LATOSA
Head, Technical Working Group (TWG)
Director II
Financial Planning and Management Service


MR. THOR ARTHUR B. AVILLA
Member, Technical Working Group (TWG)
Administrative Officer V
Human Resource Management Service
Administrative Service


MR. MICHAEL M. MENDOZA
Member, Technical Working Group (TWG)
Administrative Assistant III
Cash Section
Administrative Service


ATTY. ALEM-EMAN CHISUM L. ABEYA
Public Attorney III
Member, PBAC
Executive Support Staff

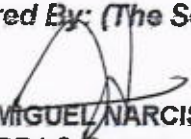

ATTY. RIGEL A. SALVADOR
Public Attorney IV
Member, PBAC
Officer-In-Charge
Field Operations and Statistics Service

ATTY. RONALD JEROME P. NIEVES
Vice-Chairperson, PBAC
Officer-In-Charge
Legal Research Service


Approved:
For and by the authority
Of the Chief Public Attorney


SILVESTRE A. MOSING
Deputy Chief Public Attorney


Prepared By: (The Secretariat)



ATTY. MIGUEL NARCISO A. ILAGAN
Head, PBAC Secretariat
Public Attorney III
Executive Support Staff



MR. CHRISTIAN A. BACAYCAY
Member, PBAC Secretariat
Administrative Assistant III
Supply Section, Administrative Service



MS. CATALINA N. NUÑEZ
Member, PBAC Secretariat
Legal Assistant II
Field Operations and Statistics Service



Republic of the Philippines
PUBLIC ATTORNEY'S OFFICE
Tanggapan ng Manananggol Pambayan
Kagawaran ng Katarungan
DOJ Agencies Bldg, NIA Road corner East Avenue, 1104 Quezon City
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

August 09, 2021

ATTY. MARLON E. BUAN
Chairperson – PAO-Bids and Awards Committee
Regional Public Attorney
PAO-National Capital Region

Sir:

Attached herewith is the approved Purchase Request needed by PAO-Central Office, General Service Division to wit:

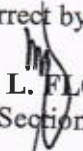
No.	PR No.	Item Description	Quantity	Unit	Unit Price	Total Amount
1	⁶²⁹ 632-07-2021	FOR THE LABOR AND MATERIALS FOR THE PMS AND REPLACEMENT OF OTHER VARIOUS PARTS OF VEHICLE XEU 108	1	unit	18,865.56	18,865.56

TOTAL: 18,865.56


Prepared by:


DENVER CHRISTIAN P. LACANILAO
Administrative Aide IV

Certified Correct by:


CARMELA L. FLORENDO
OIC-Supply Section

Noted by:


ATTY. DEMITEER U. HUERTA
PA-IV/OIC-Administrative Service

Received:



8/9/21

3:40 PM

PURCHASE REQUEST

Fund Cluster: 01

Entity Name: PUBLIC ATTORNEY'S OFFICE

July 29, 2021

Office/Section : Gen. Services Division
Administrative Service

PR No.: 629-07-2021

Responsibility Center Code : _____

Stock/ Property
No.

Unit

Quantity

Price

Total Cost

pc

FOR THE LABOR AND MATERIALS FOR
THE PMS AND REPLACEMENT OF
OTHER VARIOUS PARTS OF VEHICLE
XEU 108

1

18865.56

18,865.56

PUBLIC ATTORNEY'S OFFICE
EXECUTIVE SERVICE
RECEIVED
AUG 02 2021
REC'D BY: _____ TIME: 1:35

Total: 18,865.56

Purpose : For the use of PAO-CO Vehicle XEU 108

Approved by:

Requested by:

Signature :

Printed Name :

Designation :

ATTY. DEMITEER U. HUERTA

PA IV/OIC-Administrative Service

SILVESTRE A. MOSING

Deputy Chief Public Attorney

PUBLIC ATTORNEY'S OFFICE
F.P.M.S.
RECEIVED
JUL 30 2021
REC'D BY: _____ TIME: 1:42

PUBLIC ATTORNEY'S OFFICE
SUPPLY SECTION
RECEIVED
29 JUL 2021
REC'D BY: _____ TIME: 2:41



XEU108

Aris D. Gregorio

TOYOTA NORTH EDSA

Owned and operated by
 Toyota Baithebay Inc.
 1515 EDSA, Quezon City
 Tel: (02) 8 927-7215/7215 (2) & 827-7215 (2) & 827-7239
 (02) 8 827-7239
 Fax: (02) 8 926-2580 (02) 8 926-2917/9268-877 (02)
 Website: www.toyotanorthedsa.com
 VAT Reg. No. 003-310-956-030-1
 Business Style: Toyota North EDSA

- Recall Reps
- Appointment
- Walk-in
- Waiting
- Non-Waiting

SERVICE QUOTATION

A9DA043704

Page 1 of 1	Business Style: PUBLIC ATTORNEY'S OFFICE			
Customer No. 1000925640	Customer Name & Address PUBLIC ATTORNEY'S OFFICE DOJ AGENCY BLDG NIA RD DILMAN	Home Phone No. +6399999999	Appointment Date: / / Time: am/pm	ZCR Service Quotation Year/Make/Model 2002/Toyota / 3.3 Sr MS Adv - 44 - 022
Date Received 07/24/2011		Business Phone No.	Production Time Date: / / Time: am/pm	Chassis No./VIN/Serial No. KFB00370960
Time Received 09:59 11AM		Mobile No. +63917862879	Assignee's Contact No.	Color C/S No. 928/01
Purchase Order No.	Email Address publicattor@edbaytoyota.com.ph	TPN 009-820-000-30477	Appointment Confirmation Date Made: / / Time Made: am/pm	Kilometers/KM 354,883
Payment Method <input type="checkbox"/> Cash <input type="checkbox"/> Credit Card <input type="checkbox"/> Cheque <input type="checkbox"/> Charge Account	Assignee's Name	Driver's Name	Driver's Contact No.	Warrant Exp./KM 100,000
				Engine No. 7K518011
				Warranty Exp. Date 08/15/2012

JOB NO.	OPERATION CODE/PART NO.	DESCRIPTION	QTY	UNIT PRICE	TOTAL
1		500,000 KM CHECK-UP	5.900	490.00	4,480.00
1		REPLACE CASH FILTER	0.5	500.00	250.00
1		CLEAN ENGINE INTERNAL DEPOSITS	1.0	500.00	500.00
2		GASKET	1	48.88	48.88
2		ELEMENT SUS-ASSY	1	1,447.99	1,447.99
2		BRAKE FLUID	2	211.81	423.22
2		150G (OL-5 85W-90)	2	306.47	612.94
2		OIL FILTER 100S	1	467.05	467.05
2		PLUG W/SEXR-U	4	88.62	354.48
2		TQFS SNECF SW-30 3L	4	681.74	2,766.96
2		BRAKE CLEANER (CAN)	1	370.54	370.54
2		SILICON SPRAY	1	334.82	334.82
2		BI Brake Stop Spray	1	560.00	560.00
2		BI FUEL SYSTEM DRIER	1	848.21	848.21
2		OIL TREATMENT 300ML	1	1,205.36	1,205.36
2		BRAKE CLEANER (CAN)	1	370.54	370.54
2		GAS INJECTOR CLEANER	1	783.26	783.26
2		GASOLINE ENGINE FLUSH	1	623.21	623.21
3		SANITATION MATERIALS	1	133.93	133.93
3		MISCELLANEOUS	1	267.86	267.86
				Total Labor	5,238.00
				Total Part	11,237.48
				Total Subtotal	471.79
				Total Old License	0.00
				Total Miscellaneous	0.00
				Subtotal	16,944.25
				Less Discount	0.00
				VAT	3,021.31
				GRAND TOTAL	18,965.56

Software Provider Address Tax Identification No.	Toyota Motor Philippines Corporation Toyota Square, Estimote Zone, Santa Rosa - Taguig City, Laguna - 4020 020-415-7119-0000	Software Name Software Version Permit to Use (PTU) No. Date Issued Valid Until Service Range	SAP ECC (with) Business Management Version: 6E-H0 7.0/SP08 1702 0124 PTU CBA 000000 08/31/2010 07/21/2012 25CA300011-AB0794888
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