



Republic of the Philippines
PUBLIC ATTORNEY'S OFFICE
Tanggapan ng Manananggol Pambayan
DOJ Agencies Building, NIA Road corner East Avenue, 1104 Quezon City
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

PAO BIDS AND AWARDS COMMITTEE (PBAC)

EXCERPTS FROM THE MINUTES OF THE MEETING OF THE PAO BIDS AND AWARDS COMMITTEE (PBAC) DATED 12 AUGUST 2021 RE: CONSIDERATION OF PURCHASE REQUEST FOR THE PROCUREMENT OF LABOR AND MATERIALS FOR THE PMS AND REPLACEMENT OF OTHER VARIOUS PARTS FOR VEHICLE B6P 438 AS SPECIFIED UNDER PURCHASE REQUEST NO. 634-07-2021, AT THE PAO CENTRAL OFFICE, LIBRARY, VIA ZOOM VIDEO CALL MEETING

RESOLUTION

RECOMMENDING THE DELEGATION TO PAO-SUPPLY SECTION OF THE SMALL VALUE PROCUREMENT OF LABOR AND MATERIALS FOR PERIODIC MAINTENANCE SERVICE (PMS) AND REPLACEMENT OF OTHER VARIOUS PARTS OF THE VEHICLE B6P 438, AS SPECIFIED UNDER PURCHASE REQUEST NO. 634-07-2021, FOR PAO-CENTRAL OFFICE, GENERAL SERVICE DIVISION, IN ACCORDANCE WITH ANNEX "H," NO. IV, SUBSECTION (J) OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184

WHEREAS, the Public Attorney's Office (PAO) is committed to adhere to the State's Policy of securing and maintaining the trust and confidence of every Filipino, by upholding transparency, good governance and anti-corruption measures;

WHEREAS, the aforementioned Office is in need of the supply for the subject items for the subject items as described in detail in purchase request no. PR No. 634-07-2021 to ensure unhampered performance of its duties and to prevent delays in its daily transactions, as it is reportedly currently unavailable in PS-DBM;

WHEREAS, there is an approved budget for the contract of the subject procurement with a total amount of Fourteen Thousand Eight Hundred Ninety Four Pesos (Php 14,894.00)¹;

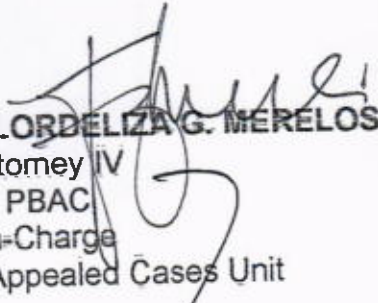
WHEREAS, considering that the PBAC previously issued a resolution dated 16 November 2018, delegating to the PAO-Supply Section the authority to undertake immediate procurement of goods and services in amounts less than one million pesos, in accordance with Annex "H" No. IV, Subsection (J) of the IRR of RA 9184, BAC Member Atty. Rigel Salvador moved to delegate to PAO-Supply Section the conduct of procurement of the subject item, duly seconded by BAC Member Atty. Flordeliza Merelos;

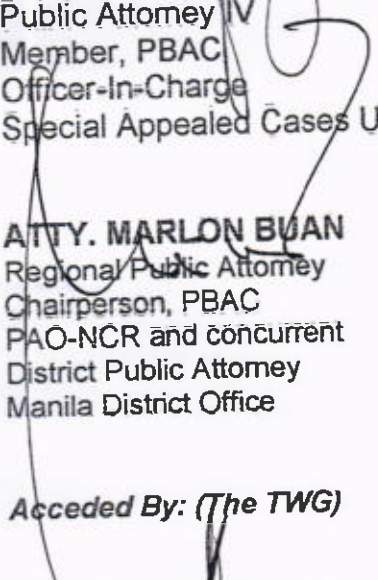
NOW THEREFORE, WE, the Members of the PAO Bids and Awards Committee (PBAC), by virtue of the powers vested on Us by Law, after duly considering the recommendations of the Technical Working Group (TWG), **HEREBY RESOLVE TO RECOMMEND TO THE HEAD OF THE PROCURING ENTITY THE DELEGATION TO PAO-SUPPLY SECTION OF THE SMALL VALUE PROCUREMENT OF LABOR**

¹ Approved Budget for the Contract from the Financial Planning and Management Service

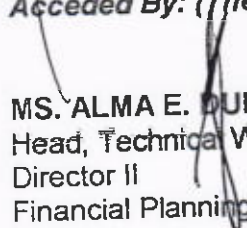
AND MATERIALS FOR PERIODIC MAINTENANCE SERVICE (PMS) AND REPLACEMENT OF OTHER VARIOUS PARTS OF THE VEHICLE B6P 438, AS SPECIFIED UNDER PURCHASE REQUEST NO. 634-07-2021, FOR PAO-CENTRAL OFFICE, GENERAL SERVICE DIVISION, IN ACCORDANCE WITH ANNEX "H," NO. IV, SUBSECTION (J) OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184


APPROVED this 12th day of August 2021 at the Public Attorney's Office (PAO) Central Office, Library, 5th Floor DOJ Agencies Building, NIA Road corner East Avenue, Diliman, (1104) Quezon City, Philippines, thru Zoom Video Call Meeting.

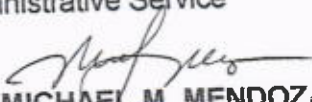

ATTY. FLORDELIZA G. MERELOS
Public Attorney IV
Member, PBAC
Officer-In-Charge
Special Appealed Cases Unit


ATTY. MARLON BUAN
Regional Public Attorney
Chairperson, PBAC
PAO-NCR and concurrent
District Public Attorney
Manila District Office

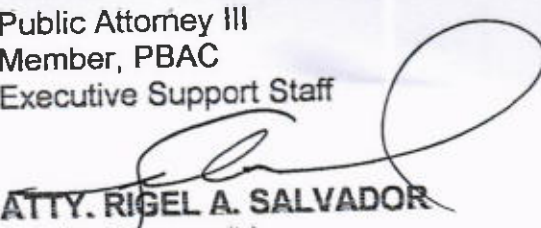
Acceded By: (The TWG)


MS. ALMA E. DUMAGO-LATOSA
Head, Technical Working Group (TWG)
Director II
Financial Planning and Management Service


MR. THOR ARTHUR B. AVILLA
Member, Technical Working Group (TWG)
Administrative Officer V
Human Resource Management Service
Administrative Service

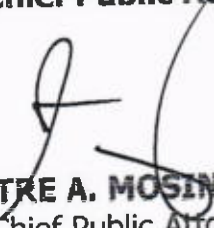

MR. MICHAEL M. MENDOZA
Member, Technical Working Group (TWG)
Administrative Assistant III
Cash Section
Administrative Service


ATTY. ALEM-EMAN CHISUM L. ABEYA
Public Attorney III
Member, PBAC
Executive Support Staff

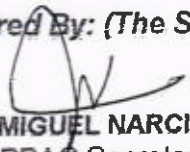

ATTY. RIGEL A. SALVADOR
Public Attorney IV
Member, PBAC
Officer-In-Charge
Field Operations and Statistics Service


ATTY. RONALD JEROME P. NIEVES
Vice-Chairperson, PBAC
Officer-In-Charge
Legal Research Service


Approved:
For and by the authority
Of the Chief Public Attorney


SILVESTRE A. MOSING
Deputy Chief Public Attorney

Prepared By: (The Secretariat)


ATTY. MIGUEL NARCISO A. ILAGAN
Head, PBAC Secretariat
Public Attorney III
Executive Support Staff


MR. CHRISTIAN A. BACAYCAY
Member, PBAC Secretariat
Administrative Assistant III
Supply Section, Administrative Service


MS. CATALINA N. NUÑEZ
Member, PBAC Secretariat
Legal Assistant II
Field Operations and Statistics Service



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DOJ Agencies Bldg, NIA Road corner East Avenue, 1104 Quezon City
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August 09, 2021

ATTY. MARLON E. BUAN
Chairperson – PAO-Bids and Awards Committee
Regional Public Attorney
PAO-National Capital Region

Sir:

Attached herewith is the approved Purchase Request needed by PAO-Central Office, General Service Division to wit:

No.	PR No.	Item Description	Quantity	Unit	Unit Price	Total Amount
1	634-07-2021	FOR THE LABOR AND MATERIALS FOR THE PMS AND REPLACEMENT OF OTHER VARIOUS PARTS OF VEHICLE B6P 438	1	unit	14,894.00	14,894.00

TOTAL: 14,894.00

Prepared by:

DENVER CHRISTIAN P. LACANILAO
Administrative Aide IV

Certified Correct by:

CARMELA L. FLORENDO
OIC-Supply Section

Noted by:

ATTY. DEMITEER U. HUERTA
PA-IV/OIC-Administrative Service

Received:
C. Huerta
8/9/21

3:40 PM

UNION MOTORS CORPORATION
 1760 DRA. PAZ GUANZON ST., PACO, MANILA
 Tel. #: 562-7265 703-8548

REPAIR ESTIMATE

Customer: PUBLIC ATTORNEY'S OFFICE

Date:
Model:

23-JUL-21
L300

Plate #:

Repairs to be done	Parts	Labor	Materials
PERFORM 107 PMS CHECK UP		1,500.00	
OIL FILTER ASSY	1,350.00		
DRAIN PLUG WASHER	150.00		
ENGINE OIL (TURBO NP)			3,500.00
ENGINE FLUSHING			1,200.00
CLEANING MATERIALS			750.00
PAGS			25.00
SAND PAPER			25.00
BRAKE CLEANER			519.00
FUEL TREATMENT			750.00
ENGINE DECARBONIZING			1,500.00
ENGINE DETAILING			550.00

 CUSTOMER SIGNATURE FOR APPROVAL

 MOBILE NUMBER

Cost of Parts:	1,500.00
Cost of Labor:	1,500.00
Cost of Materials:	11,894.00
Total Estimate Cost:	14,894.00

EMILSON NAZARENO

Estimated by:

PUBLIC ATTORNEY'S OFFICE
 SUPPLY SECTION
RECEIVED
 28 JUL 2021
 REC'D BY: [Signature] TIME: 2:59