



Republic of the Philippines  
**PUBLIC ATTORNEY'S OFFICE**  
Tanggapan ng Manananggol Pambayan  
DOJ Agencies Building, NIA Road corner East Avenue, 1104 Quezon City  
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

**PAO BIDS AND AWARDS COMMITTEE (PBAC)**

EXCERPTS FROM THE MINUTES OF THE MEETING OF THE PAO BIDS AND AWARDS COMMITTEE (PBAC) DATED 12 AUGUST 2021 RE: CONSIDERATION OF PURCHASE REQUEST FOR THE PROCUREMENT OF LABOR AND MATERIALS FOR THE PMS AND REPLACEMENT OF OTHER VARIOUS PARTS FOR VEHICLE B60 707 AS SPECIFIED UNDER PURCHASE REQUEST NO. 635-07-2021, AT THE PAO CENTRAL OFFICE, LIBRARY, VIA ZOOM VIDEO CALL MEETING

**RESOLUTION**

**RECOMMENDING THE DELEGATION TO PAO-SUPPLY SECTION OF THE SMALL VALUE PROCUREMENT OF LABOR AND MATERIALS FOR PERIODIC MAINTENANCE SERVICE (PMS) AND REPLACEMENT OF OTHER VARIOUS PARTS OF THE VEHICLE B60 707, AS SPECIFIED UNDER PURCHASE REQUEST NO. 635-07-2021, FOR PAO-CENTRAL OFFICE, GENERAL SERVICE DIVISION, IN ACCORDANCE WITH ANNEX "H," NO. IV, SUBSECTION (J) OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184**

**WHEREAS**, the Public Attorney's Office (PAO) is committed to adhere to the State's Policy of securing and maintaining the trust and confidence of every Filipino, by upholding transparency, good governance and anti-corruption measures;

**WHEREAS**, the aforementioned Office is in need of the supply for the subject items for the subject items as described in detail in purchase request no. PR No. 635-07-2021 to ensure unhampered performance of its duties and to prevent delays in its daily transactions, as it is reportedly currently unavailable in PS-DBM;

**WHEREAS**, there is an approved budget for the contract of the subject procurement with a total amount of Fourteen Thousand Eight Hundred Ninety Four Pesos (Php 14,894.00)<sup>1</sup>;

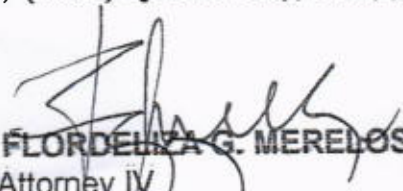
**WHEREAS**, considering that the PBAC previously issued a resolution dated 16 November 2018, delegating to the PAO-Supply Section the authority to undertake immediate procurement of goods and services in amounts less than one million pesos, in accordance with Annex "H" No. IV, Subsection (J) of the IRR of RA 9184, BAC Member Atty. Rigel Salvador moved to delegate to PAO-Supply Section the conduct of procurement of the subject item, duly seconded by BAC Member Atty. Flordeliza Merelos;

**NOW THEREFORE, WE**, the Members of the PAO Bids and Awards Committee (PBAC), by virtue of the powers vested on Us by Law, after duly considering the recommendations of the Technical Working Group (TWG), **HEREBY RESOLVE TO RECOMMEND TO THE HEAD OF THE PROCURING ENTITY THE DELEGATION TO PAO-SUPPLY SECTION OF THE SMALL VALUE PROCUREMENT OF LABOR AND MATERIALS FOR PERIODIC MAINTENANCE SERVICE (PMS) AND**

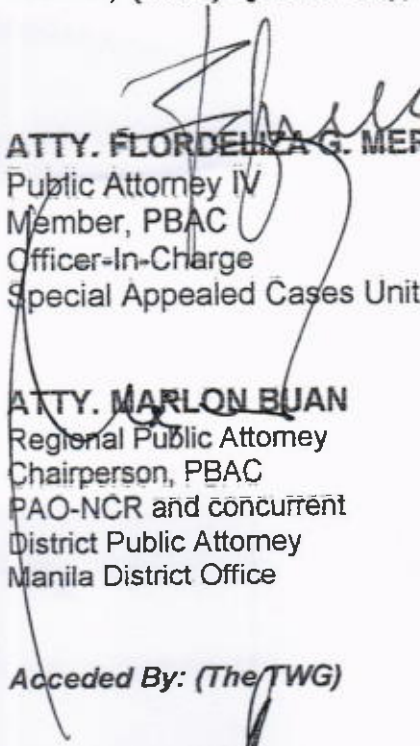
<sup>1</sup> Approved Budget for the Contract from the Financial Planning and Management Service

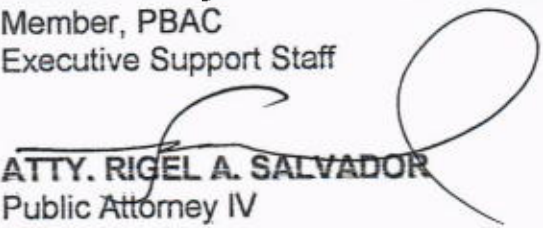
**REPLACEMENT OF OTHER VARIOUS PARTS OF THE VEHICLE B60 707, AS SPECIFIED UNDER PURCHASE REQUEST NO. 635-07-2021, FOR PAO-CENTRAL OFFICE, GENERAL SERVICE DIVISION, IN ACCORDANCE WITH ANNEX "H," NO. IV, SUBSECTION (J) OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184**

**APPROVED** this 12th day of August 2021 at the Public Attorney's Office (PAO) Central Office, Library, 5<sup>th</sup> Floor DOJ Agencies Building, NIA Road corner East Avenue, Diliman, (1104) Quezon City, Philippines, thru Zoom Video Call Meeting.

  
**ATTY. FLORDELIZA G. MERELOS**  
Public Attorney IV  
Member, PBAC  
Officer-In-Charge  
Special Appealed Cases Unit

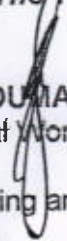
  
**ATTY. ALEM-EMAN CHISUM L. ABEYA**  
Public Attorney III  
Member, PBAC  
Executive Support Staff

  
**ATTY. MARLON BUAN**  
Regional Public Attorney  
Chairperson, PBAC  
PAO-NCR and concurrent  
District Public Attorney  
Manila District Office


  
**ATTY. RIGEL A. SALVADOR**  
Public Attorney IV  
Member, PBAC  
Officer-In-Charge  
Field Operations and Statistics Service


*Acceded By: (The TWG)*

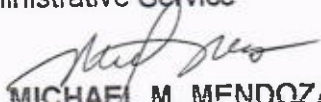
**ATTY. RONALD JEROME P. NIEVES**  
Vice-Chairperson, PBAC  
Officer-In-Charge  
Legal Research Service

  
**MS. ALMA E. DUMAGO-LATOSA**  
Head, Technical Working Group (TWG)  
Director II  
Financial Planning and Management Service

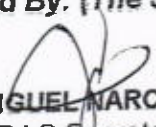
**Approved:** ✓  
**For and by the authority  
Of the Chief Public Attorney**


  
**MR. THOR ARTHUR B. AVILLA**  
Member, Technical Working Group (TWG)  
Administrative Officer V  
Human Resource Management Service  
Administrative Service


  
**SILVESTRE A. MOSING**  
Deputy Chief Public Attorney

  
**MR. MICHAEL M. MENDOZA**  
Member, Technical Working Group (TWG)  
Administrative Assistant III  
Cash Section  
Administrative Service

**Prepared By: (The Secretariat)**

  
**ATTY. MIGUEL MARCISO A. ILAGAN**  
Head, PBAC Secretariat  
Public Attorney III  
Executive Support Staff

  
**MR. CHRISTIAN A. BACAYCAY**  
Member, PBAC Secretariat  
Administrative Assistant III  
Supply Section, Administrative Service

  
**MS. CATALINA N. NUÑEZ**  
Member, PBAC Secretariat  
Legal Assistant II  
Field Operations and Statistics Service





Republic of the Philippines  
**PUBLIC ATTORNEY'S OFFICE**  
Tanggapan ng Manananggol Pambayan  
Kagawaran ng Katarungan  
DOJ Agencies Bldg, NIA Road corner East Avenue, 1104 Quezon City  
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

August 09, 2021

**ATTY. MARLON E. BUAN**  
Chairperson – PAO-Bids and Awards Committee  
Regional Public Attorney  
PAO-National Capital Region


Sir:

Attached herewith is the approved Purchase Request needed by PAO-Central Office, General Service Division to wit:

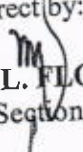
No.	PR No.	Item Description	Quantity	Unit	Unit Price	Total Amount
1	635-07-2021	FOR THE LABOR AND MATERIALS FOR THE PMS AND REPLACEMENT OF OTHER VARIOUS PARTS OF VEHICLE B60 707	1	unit	14,894.00	14,894.00

**TOTAL: 14,894.00**


Prepared by:

  
**DENVER CHRISTIAN P. LACANILAO**  
Administrative Aide IV

Certified Correct by:

  
**CARMELA L. FLORENDO**  
OIC-Supply Section

Noted by:

  
**ATTY. DEMITEER U. HUERTA**  
PA-IV/OIC-Administrative Service

Received:



8/9/21

3:40 PM



**UNION MOTORS CORPORATION**  
 1766 DRA. PAZ GUANZON ST., PAGO, MANILA  
 Tel = 562-7208 708-0848

REPAIR ESTIMATE

Customer: PUBLIC ATTORNEY'S OFFICE

Date: 18-Jul-21  
 Model: L360

Plate #:

Repairs to be done	Parts	Labor	Materials
PERFORM 107 PMS CHECK UP		1,890.00	
OIL FILTER ASSY			
DRAIN PLUG WASHER	1,890.00		
ENGINE OIL (TURBO NP)	100.00		
ENGINE FLUSHING			3,876.00
CLEANING MATERIALS			1,200.00
RAGS			750.00
SAND PAPER			25.00
BRAKE CLEANER			20.00
FUEL TREATMENT			510.00
ENGINE DECARBONIZING			750.00
ENGINE DETAILING			3,500.00
			556.00

\_\_\_\_\_  
 CUSTOMER SIGNATURE FOR APPROVAL

\_\_\_\_\_  
 MOBILE NUMBER

Cost of Parts: 1,990.00  
 Cost of Labor: 1,890.00  
 Cost of Materials: 11,504.00

Estimated by: JEMISON NAZARENO

Total Estimate Cost: 14,894.00

PUBLIC ATTORNEY'S OFFICE  
 SUPPLY DIVISION  
**RECEIVED**  
 28 JUL 2021  
 REC'D BY: [Signature] TIME: 2:39