



Republic of the Philippines
PUBLIC ATTORNEY'S OFFICE
Tanggapan ng Manananggol Pambayan
DOJ Agencies Building, NIA Road corner East Avenue, 1104 Quezon City
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

PAO BIDS AND AWARDS COMMITTEE (PBAC)

EXCERPTS FROM THE MINUTES OF THE MEETING OF THE PAO BIDS AND AWARDS COMMITTEE (PBAC) DATED 12 AUGUST 2021 RE: CONSIDERATION OF PURCHASE REQUEST FOR THE PROCUREMENT OF LABOR AND MATERIALS FOR THE PMS AND REPLACEMENT OF OTHER VARIOUS PARTS FOR VEHICLE B6K 321 AS SPECIFIED UNDER PURCHASE REQUEST NO. 636-07-2021, AT THE PAO CENTRAL OFFICE, LIBRARY, VIA ZOOM VIDEO CALL MEETING

RESOLUTION

RECOMMENDING THE DELEGATION TO PAO-SUPPLY SECTION OF THE SMALL VALUE PROCUREMENT OF LABOR AND MATERIALS FOR PERIODIC MAINTENANCE SERVICE (PMS) AND REPLACEMENT OF OTHER VARIOUS PARTS OF THE VEHICLE B6K 321, AS SPECIFIED UNDER PURCHASE REQUEST NO. 636-07-2021, FOR PAO-CENTRAL OFFICE, GENERAL SERVICE DIVISION, IN ACCORDANCE WITH ANNEX "H," NO. IV, SUBSECTION (J) OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184

WHEREAS, the Public Attorney's Office (PAO) is committed to adhere to the State's Policy of securing and maintaining the trust and confidence of every Filipino, by upholding transparency, good governance and anti-corruption measures;

WHEREAS, the aforementioned Office is in need of the supply for the subject items for the subject items as described in detail in purchase request no. PR No. 636-07-2021 to ensure unhampered performance of its duties and to prevent delays in its daily transactions, as it is reportedly currently unavailable in PS-DBM;

WHEREAS, there is an approved budget for the contract of the subject procurement with a total amount of Fourteen Thousand Eight Hundred Ninety Four Pesos (Php 14,894.00)¹;


WHEREAS, considering that the PBAC previously issued a resolution dated 16 November 2018, delegating to the PAO-Supply Section the authority to undertake immediate procurement of goods and services in amounts less than one million pesos, in accordance with Annex "H" No. IV, Subsection (J) of the IRR of RA 9184, BAC Member Atty. Rigel Salvador moved to delegate to PAO-Supply Section the conduct of procurement of the subject item, duly seconded by BAC Member Atty. Flordeliza Merelos;


NOW THEREFORE, WE, the Members of the PAO Bids and Awards Committee (PBAC), by virtue of the powers vested on Us by Law, after duly considering the recommendations of the Technical Working Group (TWG), **HEREBY RESOLVE TO RECOMMEND TO THE HEAD OF THE PROCURING ENTITY THE DELEGATION TO PAO-SUPPLY SECTION OF THE SMALL VALUE PROCUREMENT OF LABOR AND MATERIALS FOR PERIODIC MAINTENANCE SERVICE (PMS) AND**

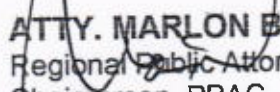
¹ Approved Budget for the Contract from the Financial Planning and Management Service

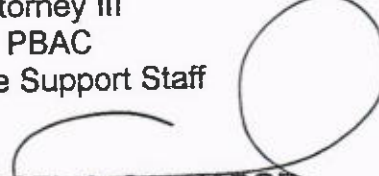
REPLACEMENT OF OTHER VARIOUS PARTS OF THE VEHICLE B6K 321, AS SPECIFIED UNDER PURCHASE REQUEST NO. 636-07-2021, FOR PAO-CENTRAL OFFICE, GENERAL SERVICE DIVISION, IN ACCORDANCE WITH ANNEX "H," NO. IV, SUBSECTION (J) OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184

APPROVED this 12th day of August 2021 at the Public Attorney's Office (PAO) Central Office, Library, 5th Floor DOJ Agencies Building, NIA Road corner East Avenue, Diliman, (1104) Quezon City, Philippines, thru Zoom Video Call Meeting.


ATTY. FLORDELIZA S. MERELOS
Public Attorney IV
Member, PBAC
Officer-In-Charge
Special Appealed Cases Unit

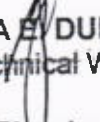

ATTY. ALEM-EMAN CHISUM L. ABEYA
Public Attorney III
Member, PBAC
Executive Support Staff


ATTY. MARLON BUAN
Regional Public Attorney
Chairperson, PBAC
PAO-NCR and concurrent
District Public Attorney
Manila District Office

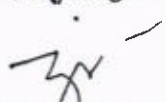

~~**ATTY. RIGEL A. SALVADOR**~~
Public Attorney IV
Member, PBAC
Officer-In-Charge
Field Operations and Statistics Service


Acceded By: (The TWG)

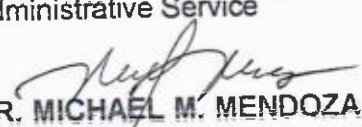
ATTY. RONALD JEROME P. NIEVES
Vice-Chairperson, PBAC
Officer-In-Charge
Legal Research Service


MS. ALMA B. DUMAGO-LATOSA
Head, Technical Working Group (TWG)
Director II
Financial Planning and Management Service


Approved:
For and by the authority
Of the Chief Public Attorney



MR. THOR ARTHUR B. AVILLA
Member, Technical Working Group (TWG)
Administrative Officer V
Human Resource Management Service
Administrative Service



SILVESTRE A. MOSING
Deputy Chief Public Attorney


MR. MICHAEL M. MENDOZA
Member, Technical Working Group (TWG)
Administrative Assistant III
Cash Section
Administrative Service

Prepared By: (The Secretariat)


ATTY. MIGUEL NARCISO A. ILAGAN
Head, PBAC Secretariat
Public Attorney III
Executive Support Staff


MR. CHRISTIAN A. BACAYCAY
Member, PBAC Secretariat
Administrative Assistant III
Supply Section, Administrative Service


MS. CATALINA N. NUÑEZ
Member, PBAC Secretariat
Legal Assistant II
Field Operations and Statistics Service



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PUBLIC ATTORNEY'S OFFICE
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Kagawaran ng Katarungan
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August 09, 2021

ATTY. MARLON E. BUAN
Chairperson – PAO-Bids and Awards Committee
Regional Public Attorney
PAO-National Capital Region


Sir:

Attached herewith is the approved Purchase Request needed by PAO-Central Office, General Service Division to wit:

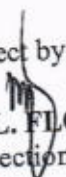
No.	PR No.	Item Description	Quantity	Unit	Unit Price	Total Amount
1	636-07-2021	FOR THE LABOR AND MATERIALS FOR THE PMS AND REPLACEMENT OF OTHER VARIOUS PARTS OF VEHICLE B6K 321	1	unit	14,894.00	14,894.00

TOTAL: 14,894.00

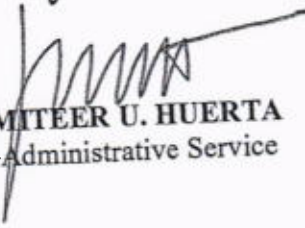
Prepared by:


DENVER CHRISTIAN P. LACANILAO
Administrative Aide IV

Certified Correct by:


CARMELA L. FLORENDO
OIC-Supply Section

Noted by:


ATTY. DEMITEER U. HUERTA
PA-IV/OIC-Administrative Service

Received:

8/9/21

3:40 PM

PURCHASE REQUEST

Fund Cluster: 01

Entity Name: **PUBLIC ATTORNEY'S OFFICE**

Office/Section : Gen.Services Division Administrative Service		PR No.: <u>630-07-2021</u> Responsibility Center Code : _____	July 28, 2021		
Stock/ Property No.	Unit		Quantity	Price	Total Cost
	pc	FOR THE LABOR AND MATERIALS FOR THE PMS AND REPLACEMENT OF OTHER VARIOUS PARTS OF VEHICLE B6K 321	1	14894.00	14,894.00
PUBLIC ATTORNEY'S OFFICE EXECUTIVE SERVICE RECEIVED AUG 02 2021 REC'D BY: _____ TIME: 3:05					Total: 14,894.00

Purpose : For the use of PAO-CO Vehicle B6K 321

Requested by: [Signature]
 Signature : _____
 Printed Name : ATTY. DEMITTEER U. HUERTA
 Designation : PA IV/OIC-Administrative Service

Approved by: [Signature]

SILVESTRE A. MOSING
 Deputy Chief Public Attorney

PUBLIC ATTORNEY'S OFFICE
 F.P.M.S.
 RECEIVED
 JUL 30 2021
 REC'D BY: _____ TIME: 1:42

PUBLIC ATTORNEY'S OFFICE
 SUPPLY SECTION
 RECEIVED
 28 JUL 2021
 REC'D BY: _____ TIME: 2:19

UNION MOTORS CORPORATION

1760 DRA. RAZ GUANZON ST., PACO, MANILA

Tel # 562-7208 705-0848

REPAIR ESTIMATE

Customer: PUBLIC ATTORNEY'S OFFICE

Date: 26-Jul-21

Model: L300

Plate #:

Repairs to be done	Parts	Labor	Materials
PERFORM 100 PMS CHECK UP		1,890.00	
OIL FILTER ASSY	1,890.00		
DRAIN PLUG WASHER	100.00		
ENGINE OIL (TURBO NP)			3,590.00
ENGINE FLUSHING			1,200.00
CLEANING MATERIALS			750.00
RAGS			25.00
SAND PAPER			20.00
BRAKE CLEANER			519.00
FUEL TREATMENT			750.00
ENGINE DECARBONIZING			3,500.00
ENGINE DETAILING			520.00

CUSTOMER SIGNATURE FOR APPROVAL

MOBILE NUMBER

Cost of Parts: 1,990.00

Cost of Labor: 1,890.00

Cost of Materials: 11,504.00

Total Estimate Cost: 14,384.00

Estimated by:

RAISON MAZARENO

PUBLIC ATTORNEY'S OFFICE
SUPERVISOR

RECEIVED
28 JUL 2021
REC'D BY: *[Signature]* TIME: 2:59