



Republic of the Philippines  
**PUBLIC ATTORNEY'S OFFICE**  
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### **PAO BIDS AND AWARDS COMMITTEE (PBAC)**

EXCERPTS FROM THE MINUTES OF THE MEETING OF THE PAO BIDS AND AWARDS COMMITTEE (PBAC) DATED 22 OCTOBER 2020 RE: PROCUREMENT OF YEARLY MAINTENANCE SERVICE FOR THE GENERATOR SET INSTALLED AT THE PAO-CENTRAL OFFICE FOR CY 2021 UNDER PURCHASE REQUEST NO. 545-10-2020 HELD AT THE SERVICE HEAD'S OFFICE, FIELD OPERATIONS AND STATISTICS SERVICE (FOSS), PAO CENTRAL OFFICE.

### **RESOLUTION**

**RECOMMENDING THE PROCUREMENT THROUGH DIRECT CONTRACTING OF YEARLY GENERATOR MAINTENANCE SERVICE FOR C.Y. 2021 UNDER PURCHASE REQUEST NO. 545-10-2020, LOCATED AT DOJ AGENCIES BUILDING USED BY THE PAO-CENTRAL OFFICE, UNDER SECTION 50(b) IN RELATION TO ANNEX "H," NO. V, SUBSECTION (A)1-b OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184**

**WHEREAS**, the Public Attorney's Office (PAO) is committed to adhere to its mandate to represent, free of charge, indigents, and other persons qualified for legal assistance in all civil, criminal, labor, administrative and other quasi-judicial cases where, after due evaluation, it is determined that the interest of justice will be served thereby<sup>1</sup>;

**WHEREAS**, the PAO-Central Office located at the DOJ Agencies Building has previously procured and installed a 50KVA Generator Set, 3 Phase 220 Volts with Automatic Transfer Switch thru Westpoint Energy Resources, Inc. (Westpoint), to ensure continuous electric power service for the PAO-Central Office;

**WHEREAS**, considering the expiration of the Service Period for the installed generator set, the need for its immediate service maintenance is essential;

**WHEREAS**, in view of the importance of providing a safe and fully functional generator for the PAO-Central Office, the service maintenance of the generator set is necessary in order not to hamper and endanger the continuous service delivery of the Office;

**WHEREAS**, since the maintenance service for the subject generator set is exclusively provided<sup>2</sup> by Westpoint, the corresponding maintenance is best vested in the said entity;

<sup>1</sup> Article 1, Chapter II, the 2016 Revised PAO Operations Manual

<sup>2</sup> Authorization Letter from Zhejiang Universal Machinery Co., Ltd.