



Republic of the Philippines

**PUBLIC ATTORNEY'S OFFICE**

**Tanggapan ng Manananggol Pambayan**

DOJ Agencies Building, NIA Road corner East Avenue, 1104 Quezon City  
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

**INVITATION TO BID FOR THE  
PROCUREMENT OF LEASE OF PHOTOCOPIERS  
WITH CONSUMABLES  
FOR THE USE OF PUBLIC ATTORNEY'S OFFICE  
FOR FY 2022**

**LOT 1: PURCHASE REQUEST NO. 273-03-2022**

(Through Public Bidding Pursuant to 2016 Revised Implementing Rules and Regulations of  
Republic Act No. 9184)

1. The **PUBLIC ATTORNEY'S OFFICE**, through the *General Appropriations Act under fiscal year 2022* intends to apply the total amount of **ONE MILLION ONE HUNDRED FIFTEEN THOUSAND PESOS (Php 1,115,000.00)** being the ABC to payments under the contract for the subject for the Public Attorney's Office, as specified and described as follows:

No.	Scope of work / Schedule of Requirements	Schedule delivery
1 Lot	<p>1. <b>Lease of Twenty (25) Photocopiers at a rate of P5,575.00 each per month for EIGHT (8) months from the date of the contract</b>, and to be delivered by the winning bidder at the PAO Central Office.</p> <p>The bid price rental submitted by the winning bidder shall not be increased during the duration of the contract.</p> <p><b>FREE TONERS</b></p> <p><b>Twenty-Five (25) pieces of Toners</b> which are Original, and NOT RECYCLED OR STARTER KITS, shall be given to PAO with no additional costs. (7,000 pages per toner)</p>	<p>15 Calendar days upon receipt of Notice to Proceed.</p>

Item/Description	Bidder's Statement of Compliance	Demo Unit/Brochure Submitted
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