



Republic of the Philippines

PUBLIC ATTORNEY'S OFFICE

Tanggapan ng Manananggol Pambayan

DOJ Agencies Building, NIA Road corner East Avenue, 1104 Quezon City
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

INVITATION TO BID FOR

**SUPPLY OF 15,000 REAMS OF MULTICOPY PAPER FOR
PAO CENTRAL OFFICE AND DISTRICT OFFICES**

1. The **PUBLIC ATTORNEY'S OFFICE**, through the *General Appropriations Act under fiscal year 2021*, intends to apply the sum of **THREE MILLION THREE HUNDRED FIFTY THOUSAND PESOS (Php 3,350,000.00)** being the ABC to payments under the contract for the *Supply of 15,000 reams of Multicopy Paper for PAO-Central Office under Purchase Request No. 039-01-2021*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **PUBLIC ATTORNEY'S OFFICE (PAO)** now invites bids for *the procurement of supply of ten thousand (10,000) reams of Paper, Multicopy (legal size) 80 gsm, (8.5"x13") and five thousand (5,000) reams of Paper, Multicopy (A4 size) 80 gsm as herein specified in the aforementioned Purchase Request*.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from the PAO-Bids and Awards Committee and inspect the Bidding Documents at the address given below during **8:00am to 5:00pm**.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **18 February 2021** from the given address and website below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (Php 5,000.00)*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees **in person**.
6. The **PUBLIC ATTORNEY'S OFFICE** will hold a Pre-Bid Conference¹ on **26 February FRIDAY 10:30 am** at the PAO Central Office Library at PAO- Central Office, 5th Floor DOJ Agencies Bldg., NIA Road corner East Avenue, Diliman Quezon City and/or through video conferencing or webcasting *via Zoom*², which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before **10 March 5:00pm**. Late bids shall not be accepted.

¹ May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.

² <http://us04web.zoom.us/j/6491347597?pwd=Omk0WjFGelRiOnRXSnpjekZTSEl4dz09> Meeting ID: 649 134 7597
Passcode: PBAC2020

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **11 March 2021 10:30 am** at the given address below and/or via **Zoom**³. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The **PUBLIC ATTORNEYS OFFICE** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

ATTY. MIGUEL NARCISO A. ILAGAN
PBAC, Head Secretariat

CHRISTIAN BACAYCAY
PBAC, Secretariat Member

MS. CATALINA N. NUÑEZ
PBAC, Secretariat Member

Public Attorney's Office
DOJ Agencies Building, NIA Road
corner East Avenue, Diliman, Quezon City
Telephone number 929-94-36 locals 121, 122, & 131

12. You may visit the following websites:

For downloading of Bidding Documents: *PAO Website: pao.gov.ph*

17 February 2021

For the PBAC Chairman:

ATTY. RONALD JEROME P. NIEVES
Vice-Chairperson, PBAC
Officer-In-Charge
Legal Research Service

³ <http://us04web.zoom.us/j/6491347597?pwd=Omk0WjFGelRiOnRXSnpjekZTSEl4dz09> Meeting I: 649 134 7597
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