



Republic of the Philippines
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PAO BIDS AND AWARDS COMMITTEE (PBAC)

EXCERPTS FROM THE MINUTES OF THE MEETING OF THE PAO BIDS AND AWARDS COMMITTEE (PBAC) DATED 21 JANUARY 2021 RE: PROCUREMENT OF YEARLY SERVICE MAINTENANCE FOR CY 2021 OF TWO (2) OTIS ELEVATOR UNITS AT PAO-CENTRAL OFFICE.

R E S O L U T I O N

RECOMMENDING THE PROCUREMENT THROUGH DIRECT CONTRACTING OF YEARLY MAINTENANCE SERVICE FOR C.Y. 2021 OF TWO (2) UNITS OTIS ELEVATOR, UNDER PURCHASE REQUEST NO. 743-12-2020, LOCATED AT DOJ AGENCIES BUILDING USED BY THE EMPLOYEES AND CLIENTS OF PAO-CENTRAL OFFICE, UNDER SECTION 50(b) IN RELATION TO ANNEX "H," NO. V, SUBSECTION (A)1-b OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184

WHEREAS, the Public Attorney's Office (PAO) is committed to adhere to its mandate to represent, free of charge, indigents, and other persons qualified for legal assistance in all civil, criminal, labor, administrative and other quasi-judicial cases where, after due evaluation, it is determined that the interest of justice will be served thereby¹;

WHEREAS, the PAO-Central Office located at the 4th and 5th Floor of the DOJ Agencies Building installed two (2) units of OTIS elevator thru Alstra Concepcion-Otis Philippines, Inc. (Alstra COPI) for the use PAO employees and its clientele: the elderly, conceiving, the physically challenged; the delivery persons; and the general public who utilize the same;

WHEREAS, considering the expiration of the Service Period for the installed PE1 and PE2 units of OTIS elevator the need for the immediate service maintenance of the two (2) OTIS elevator units is essential;

WHEREAS, in view of the importance of providing a safe and fully functional elevators for the mobility the PAO employees and its clientele, and as time is likewise of the essence in responding to the legal needs and other transactional needs of the enumerated persons, the service maintenance of the two (2) OTIS elevator units is necessary in order not to hamper and endanger the continuous service delivery of the Office;

WHEREAS, since the maintenance services of the two (2) OTIS elevators is exclusively provided² by Alstra COPI, the corresponding maintenance is best vested in the said entity,

WHEREAS, there is an approved budget for the contract maintenance of the two (2) OTIS elevator units with a the total amount Pesos: One Hundred Fifty Eight Thousand Four Hundred (P158,400.00)³

¹ Article 1, Chapter II, the 2016 Revised PAO Operations Manual

² Certificate For Distribution and Service of Otis Elevator Company