



Republic of the Philippines
PUBLIC ATTORNEY'S OFFICE
Tanggapan ng Manananggol Pambayan
DOJ Agencies Building, NIA Road corner East Avenue, 1104 Quezon City
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

PAO BIDS AND AWARDS COMMITTEE (PBAC)

EXCERPTS FROM THE MINUTES OF THE MEETING OF THE PAO BIDS AND AWARDS COMMITTEE (PBAC) DATED 29 JULY 2021 RE: CONSIDERATION OF PURCHASE REQUEST FOR THE PROCUREMENT OF LABOR AND MATERIALS FOR THE PMS AND REPLACEMENT OF OTHER VARIOUS PARTS FOR VEHICLE YR 9873 AS SPECIFIED UNDER PURCHASE REQUEST NO. 578-07-2021, AT THE PAO CENTRAL OFFICE, LIBRARY, VIA ZOOM VIDEO CALL MEETING

RESOLUTION

RECOMMENDING THE DELEGATION TO PAO-SUPPLY SECTION OF THE SMALL VALUE PROCUREMENT OF LABOR AND MATERIALS FOR PERIODIC MAINTENANCE SERVICE (PMS) AND REPLACEMENT OF OTHER VARIOUS PARTS OF THE VEHICLE YR 9873, AS SPECIFIED UNDER PURCHASE REQUEST NO. 578-07-2021, FOR PAO-CENTRAL OFFICE, GENERAL SERVICE DIVISION, IN ACCORDANCE WITH ANNEX "H," NO. IV, SUBSECTION (J) OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184

WHEREAS, the Public Attorney's Office (PAO) is committed to adhere to the State's Policy of securing and maintaining the trust and confidence of every Filipino, by upholding transparency, good governance and anti-corruption measures;

WHEREAS, the aforementioned Office is in need of the supply for the subject items for the subject items as described in detail in purchase request no. PR No. 578-07-2021 to ensure unhampered performance of its duties and to prevent delays in its daily transactions, as it is reportedly currently unavailable in PS-DBM;

WHEREAS, there is an approved budget for the contract of the subject procurement with a total amount of Nineteen Thousand Nine Hundred Fifty Nine Pesos and Sixty Four Centavos (Php 19,959.64)¹;

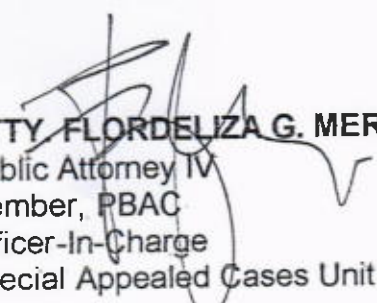
WHEREAS, considering that the PBAC previously issued a resolution dated 16 November 2018, delegating to the PAO-Supply Section the authority to undertake immediate procurement of goods and services in amounts less than one million pesos, in accordance with Annex "H" No. IV, Subsection (J) of the IRR of RA 9184, BAC Member Atty. Flordeliza Merelos moved to delegate to PAO-Supply Section the conduct of procurement of the subject item, duly seconded by BAC Member Atty. Rigel Salvador;


NOW THEREFORE, WE, the Members of the PAO Bids and Awards Committee (PBAC), by virtue of the powers vested on Us by Law, after duly considering the recommendations of the Technical Working Group (TWG), **HEREBY RESOLVE TO RECOMMEND TO THE HEAD OF THE PROCURING ENTITY THE DELEGATION TO PAO-SUPPLY SECTION OF THE SMALL VALUE PROCUREMENT OF LABOR AND MATERIALS FOR PERIODIC MAINTENANCE SERVICE (PMS) AND**

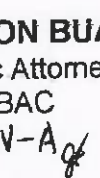
¹ Approved Budget for the Contract from the Financial Planning and Management Service

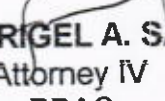
REPLACEMENT OF OTHER VARIOUS PARTS OF THE VEHICLE YR 9873, AS SPECIFIED UNDER PURCHASE REQUEST NO. 578-07-2021, FOR PAO-CENTRAL OFFICE, GENERAL SERVICE DIVISION, IN ACCORDANCE WITH ANNEX "H," NO. IV, SUBSECTION (J) OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184

APPROVED this 29th day of July 2021 at the Public Attorney's Office (PAO) Central Office, Library, 5th Floor DOJ Agencies Building, NIA Road corner East Avenue, Diliman, (1104) Quezon City, Philippines, thru Zoom Video Call Meeting.

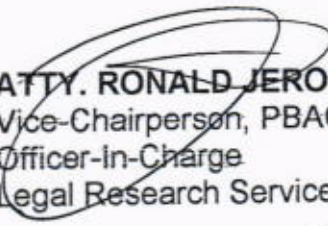

ATTY. FLORDELIZA G. MERELOS
Public Attorney IV
Member, PBAC
Officer-In-Charge
Special Appealed Cases Unit



ATTY. ALEM-EMAN CHISUM L. ABEYA
Public Attorney III
Member, PBAC
Executive Support Staff


ATTY. MARLON BUAN
Regional Public Attorney
Chairperson, PBAC
PAO-Region IV-A



ATTY. RIGEL A. SALVADOR
Public Attorney IV
Member, PBAC
Officer-In-Charge
Field Operations and Statistics Service


Acceded By: (The TWG)

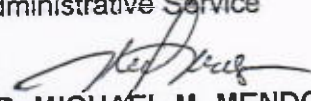

ATTY. RONALD JEROME P. NIEVES
Vice-Chairperson, PBAC
Officer-In-Charge
Legal Research Service


MS. ALMA E. DUMAGO-LATOSA
Head, Technical Working Group (TWG)
Director II
Financial Planning and Management Service

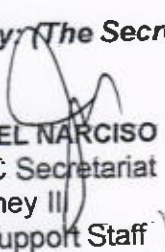
**Approved:
For and by the authority
Of the Chief Public Attorney**



MR. THOR ARTHUR B. AVILLA
Member, Technical Working Group (TWG)
Administrative Officer V
Human Resource Management Service
Administrative Service


SILVESTRE A. MOSING
Deputy Chief Public Attorney


MR. MICHAEL M. MENDOZA
Member, Technical Working Group (TWG)
Administrative Assistant III
Cash Section
Administrative Service

Prepared By: (The Secretariat)


ATTY. MIGUEL NARCISO A. ILAGAN
Head, PBAC Secretariat
Public Attorney II
Executive Support Staff


MR. CHRISTIAN A. BACAYCAY
Member, PBAC Secretariat
Administrative Assistant III
Supply Section, Administrative Service

MS. CATALINA N. NUÑEZ
Member, PBAC Secretariat
Legal Assistant II
Field Operations and Statistics Service



Republic of the Philippines
PUBLIC ATTORNEY'S OFFICE
Tanggapan ng Manananggol Pambayan
Kagawaran ng Katarungan
DOJ Agencies Bldg, NIA Road corner East Avenue, 1104 Quezon City
Telephone Nos. 929-80-10 / 929-94-36 ; Fax Nos. 927-68-10 / 928-28-78

July 22, 2021

ATTY. MARLON E. BUAN
Chairperson – PAO-Bids and Awards Committee
Regional Public Attorney
PAO-National Capital Region


Sir:

Attached herewith is the approved Purchase Request needed by PAO-Central Office, General Service Division to wit:

No.	PR No.	Item Description	Quantity	Unit	Unit Price	Total Amount
	578-07-2021	FOR THE LABOR AND MATERIALS FOR THE PMS AND REPLACEMENT OF OTHER VARIOUS PARTS OF THE VEHICLE YR 9873	1	pc	19,959.64	19,959.64

TOTAL: 19,959.64

Prepared by:

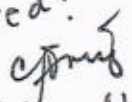

DENVER CHRISTIAN P. LACANILAO
Administrative Aide IV

Certified Correct by:


CARMELA L. FLORENDO
OIC-Supply Section

Noted by:


ATTY. DEMITEER U. HUERTA
PA-IV/OIC-Administrative Service

Received:

Catalina Nuñez
7/23/21 4:00 PM



SLD714

Aris D. Gregorio

TOYOTA NORTH EDSA

Owned and operated by
 Toyota Balintawak Inc.
 1010 EDSA, Quezon City
 Tel (02) 8-927-7215/(02) 8-927-7217/(02) 8-927-7230
 (02) 8-927-7239
 Fax (02) 8-928-2580/(02) 8-929-2817/(02) 8-927-9525
 Website: www.toyotanorthedsa.com
 VAT Reg. TIN: 000-300-925-00091
 Business Style: Toyota North Edsa

- Repeat Repair
- Appointment
- Walk-In
- Wasing
- Non Wasing

SERVICE QUOTATION

A9DA043487

Page 1 of 1	Business Style: PUBLIC ATTORNEY'S OFFICE	Home Phone No +63999999999	Appointment Cust. Appt. Time (Rec. Time) Date: / / Time: : : am/pm	7700 Service Quotation	
Customer No 1000975040	Customer Name & Address PUBLIC ATTORNEY'S OFFICE DOJ AGENCY BLDG NIA RD DILIMAN	Business Phone No +639178529879	Production Time Date: / / Time: : : am/pm	Year/Make/Model 2014/Hilux Commuter 2.5L Dsl MIT - QJ -	Chassis No./VIN/Serial No JTFJ502P500028971
Date Received 07/16/2021		Mobile No +639178529879	Color WHITE	CS No YA5201	
Time Received 03:51:58PM		TIN 000-000-000-30477	Kilometers KM 160,000	Selling Dealer TBK	
Purchase Order No	Email Address publicattorney@yahoo.com.ph	Assignee's Contact No +639178163312	Warr Exp KM 100,000	Delivery Date 01/30/2014	
Payment Method <input type="checkbox"/> Cash <input type="checkbox"/> Credit Card <input type="checkbox"/> Cheque <input type="checkbox"/> Charge Account	Assignee's Name Engr. COSME DIAZ	Driver's Contact No	Engine No 7KDA429707	Warr Exp Date	

JOB INSTRUCTION	OPERATION CODE	PART NO.	DESCRIPTION	QTY	UNIT PRICE	TOTAL
			160,000 KM CHECK-UP	9.600	450.00	4,455.00
1			MVP ELEMENT FUEL FIL	1	931.25	931.25
1			DRAIN COOLANT + BRAKE FLUIDS	1.0	500.00	500.00
1			CLEAN ENGINE INTERNAL DEPOSITS	1.0	500.00	500.00
1			TRANS. REAR DIFF GEAR OIL - BRAKE FLUIDS	1.5	500.00	750.00
1			REPLACE CABIN FILTER	0.5	500.00	250.00
1			OIL FILTER 1000	1	487.05	487.05
2			GASKET	1	48.88	48.88
2			BRAKE FLUID	2	211.61	423.22
2			TSLC (2 LITERS)	2	387.53	775.00
2			ELEMENT SUB-ASSY.	2	1,168.75	2,337.50
2			TGFS SN/CF 5W-30 1L	1	691.74	691.74
2			OIL TREATMENT 300ML	1	1,205.36	1,205.36
2			BRAKE CLEANER (CAN)	1	370.54	370.54
2			BG Brake Slop Soreal	1	560.00	560.00
2			DIESEL JET CLEAN	1	2,892.86	2,892.86
2			BG FUEL SYSTEM DRIER	1	848.21	848.21
2			SILICON SPRAY	1	334.82	334.82
2			DSL INJECTOR CLEANER	1	783.26	783.26
2			DSL ENGINE FLUSH	1	714.96	714.96
2			Toyota Genuine Bactakienz	1	8,348.20	8,348.20
2			EXPRESS SANITATION MISC 3	0.100	281.25	28.125
3			MISCELLANEOUS	1	120.54	120.54
					Total Labor	6,455.00
					Total Part	16,366.34
					Total Sublat	401.79
					Total Oil/Lubricant	0.00
					Total MISC/Material	934.82
					Subtotal	24,077.95
					Less Discount	0.00
					VAT	2,869.55
					GRAND TOTAL	26,947.30

Software Provider
 Address
 Tax Identification No.

Toyota Motor Philippines Corporation
 Toyota Special Economic Zone, Santa Rosa - Tagaytay Highway, Santa Rosa City, Laguna 4026
 000-415-713-00000

Software Name
 Software Version
 Permit-to-Use (PTU) No.
 Date Issued
 Valid Until
 Series Range

SAP ECC-Dealer Business Management
 Version 6/EHP 7.0/SP08
 1702_0124_PTU_CBA_000008
 08/31/2020
 01/31/2025
 ASDA000001 - ASD2999999

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