



Republic of the Philippines
PUBLIC ATTORNEY'S OFFICE
Tanggapan ng Manananggol Pambayan
DOJ Agencies Building, NIA Road corner East Avenue, 1104 Quezon City
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

PAO BIDS AND AWARDS COMMITTEE (PBAC)

EXCERPTS FROM THE MINUTES OF THE MEETING OF THE PAO BIDS AND AWARDS COMMITTEE (PBAC) DATED 11 AUGUST 2022 RE: **CONSIDERATION OF PURCHASE REQUEST FOR THE PROCUREMENT OF REPLACEMENT PARTS FOR CANON ADV-IR4251 AS SPECIFIED UNDER PURCHASE REQUEST NO. 561-06-2022**, HELD AT THE PAO CENTRAL OFFICE AND VIA ZOOM VIDEO CALL MEETING

RESOLUTION

RECOMMENDING THE DELEGATION OF THE PROCUREMENT THROUGH SMALL VALUE PROCUREMENT TO PAO-SUPPLY SECTION OF REPLACEMENT PARTS FOR CANON ADV-IR4251, AS SPECIFIED UNDER PURCHASE REQUEST NO. 561-06-2022 FOR PAO-SACS, IN ACCORDANCE WITH ANNEX "H," NO. IV, SUBSECTION (J) OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184

WHEREAS, the Public Attorney's Office (PAO) is committed to adhere to the State's Policy of securing and maintaining the trust and confidence of every *Filipino*, by upholding transparency, good governance and anti-corruption measures;

WHEREAS, the aforementioned Office is in urgent need of the supply for the subject items as described in detail in purchase request no. 561-06-2022 to ensure unhampered performance of its duties and to prevent delays in its daily transactions;


WHEREAS, there is an approved budget for the contract of the subject procurement with a total amount of Eighteen Thousand Four Hundred Twenty One Pesos and Forty Eight Centavos (Php 18,421.48)¹;

WHEREAS, considering that the PBAC previously issued a resolution dated 16 November 2018, delegating to the PAO-Supply Section the authority to undertake immediate procurement of goods and services in amounts less than one million pesos, in accordance with Annex "H" No. IV, Subsection (J) of the IRR of RA 9184, BAC Member Dir. Marilyn Boongaling moved to delegate to PAO-Supply Section the conduct of procurement of the subject item, duly seconded by BAC Member Atty. Alem Abeya;

NOW THEREFORE, WE, the Members of the PAO Bids and Awards Committee (PBAC), by virtue of the powers vested on Us by Law, after duly considering the recommendations of the Technical Working Group (TWG), **HEREBY RESOLVE TO RECOMMEND TO THE HEAD OF THE PROCURING ENTITY THE DELEGATION OF PROCUREMENT THROUGH SMALL VALUE PROCUREMENT TO PAO-SUPPLY SECTION OF REPLACEMENT PARTS FOR CANON ADV-IR4251, AS SPECIFIED UNDER PURCHASE REQUEST NO. 561-06-2022 FOR PAO-SACS, IN ACCORDANCE WITH ANNEX "H," NO. IV, SUBSECTION (J) OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184**

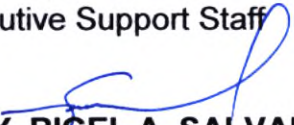
¹ Approved Budget for the Contract from the Financial Planning and Management Service


APPROVED this 11th day of August 2022 at the Public Attorney's Office (PAO) Central Office, 5th Floor DOJ Agencies Building, NIA Road corner East Avenue, Diliman, (1104) Quezon City, Philippines, and thru Zoom Video Call Meeting.



ATTY. RONALD R. MACOROL
Public Attorney IV
Member, PBAC
Officer-In-Charge
Special Appealed Cases Unit


ATTY. ALEM-EMAN CHISUM L. ABEYA
Public Attorney III
Member, PBAC
Executive Support Staff

ATTY. MARLON BUAN
Chairperson, PBAC
Public Attorney V
Regional Public Attorney
PAO-Region IV-A



ATTY. RIGEL A. SALVADOR
Public Attorney IV
Member, PBAC
Officer-In-Charge
Field Operations and Statistics Service



DIR. MARILYN S. BOONGALING
Director II/ Officer-in-Charge
PAO-Administrative Service



ATTY. RONALD JEROME P. NIEVES
Vice-Chairperson, PBAC
Public Attorney IV
Officer-In-Charge
Legal Research Service

Acceded By: (The TWG)

Approved:
For and by the authority
Of the Chief Public Attorney

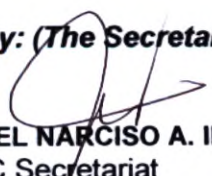

MS. ALMA E. DUMAGO-LATOSA
Head, Technical Working Group (TWG)
Director II
Financial Planning and Management Service


SILVESTRE A. MOSING
Deputy Chief Public Attorney



MR. THOR ARTHUR B. AVILLA
Member, Technical Working Group (TWG)
Administrative Officer V
Human Resource Management Service
Administrative Service


MR. MICHAEL M. MENDOZA
Member, Technical Working Group (TWG)
Administrative Assistant III
Cash Section
Administrative Service


Prepared By: (The Secretariat)



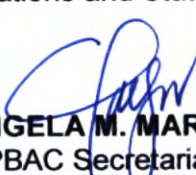
ATTY. MIGUEL NARCISO A. ILAGAN
Head, PBAC Secretariat
Public Attorney III
Executive Support Staff



MR. CHRISTIAN A. BACAYCAY
Member, PBAC Secretariat
Administrative Assistant III
Supply Section, Administrative Service



MS. CATALINA N. NUÑEZ
Member, PBAC Secretariat
Statistician II
Field Operations and Statistics Service



ENGR. ANGELA M. MARAMAG-PRADO
Member, PBAC Secretariat
Computer Programmer I
General Services Division
Administrative Service



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PUBLIC ATTORNEY'S OFFICE
Tanggapan ng Manananggol Pambayan
Kagawaran ng Katarungan
DOJ Agencies Bldg, NIA Road corner East Avenue, 1104 Quezon City
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

Trans. No. 2022-08-118

August 10, 2022¹

ATTY. MARLON E. BUAN
Chairperson – PAO-Bids and Awards Committee
Regional Public Attorney
PAO-CALABARZON


Sir:

Attached herewith is the approved Purchase Requests needed by **PAO-Central Office (SACS)**:


No.	PR No.	Item Description	Quantity	Unit	Unit Price	Total Amount
1	561-06-2022	Core Holder Unit	1			
		Carriage Unit	1			
		<i>Copier Model: Canon ADV-IR4251</i>				

TOTAL: 18,421.48


Prepared by:

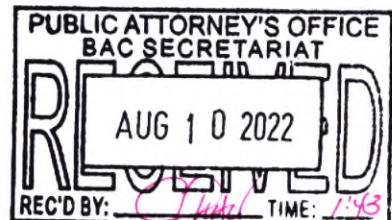

ANDRIAN H. MARASIGAN
Administrative Assitant II

Certified Correct by:


CARMELA L. FLORENDO
OIC-Supply Section

Noted by:


ATTY. DEMITEER U. HUERTA
Public Attorney IV/OIC
Administrative Service



PURCHASE REQUEST

Entity Name: PUBLIC ATTORNEY'S OFFICE

Office/Section: SACS **PR No.:** 562-06-2022 **Fund Cluster:** 01

June 8, 2022

Responsibility Center Code: _____

Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	pcs	FM4-8459-010000 (CORE HOLDER UNIT)	1		18,421.48
	pcs	FM4-9642-010000 (CARRIAGE UNIT)	1		

PUBLIC ATTORNEY'S OFFICE
 F.P.M.S.
REC'D
 JUN 13 2022
 REC'D BY: _____ TIME: _____

Purpose: for the use of SACS employees (REPAIR OF CANON ADV-4251 S/NO:RKW01691)

Requested by: Signature : _____ Printed Name : Atty. Ronald R. Macorol Designation : OIC-SACS	Approved by: _____ SILVESTRE A. MOSING Deputy Chief Public Attorney
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4.13

PUBLIC ATTORNEY'S OFFICE
 SUPPLY SECTION
REC'D
 JUN 08 2022
 REC'D BY: _____



PUBLIC ATTORNEY'S OFFICE
(Tanggapan ng Manananggol Pambayan)
Department of Justice
Special and Appealed Cases Service
DOJ Agencies Bldg., NIA Road Cor. East Ave.
1104 Diliman, Quezon City, Metro Manila
Tel Nos: 928-9137; 927-6806

June 8, 2022

Atty. Marlon Buan
Regional Public Attorney
Chairperson, PBAC
PAO-NCR and concurrent
District Public Attorney
Manila District Office

**RE: Request for Small Value Procurement of
PARTS OF CANON PHOTOCOPIER for PAO-SACS-Central Office**

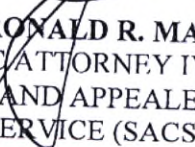
Atty. Buan,

In Compliance with the Implementing Rules and Regulations of Republic Act No. 9184, the Public Attorney's Office through the undersigned respectfully requests for the small value procurement of the following item detailed as follows:

Item No.	Item Description	Quantity	Unit Cost	Total Cost
	FM4-8459-010000 (CORE HOLDER UNIT)	1		
	FM4-9642-010000 (CARRIAGE UNIT)	1		
Grand Total:				P18,421.48

For your kind consideration.

Respectfully Yours,


ATTY. RONALD R. MACOROL
PUBLIC ATTORNEY IV – OIC
SPECIAL AND APPEALED CASES
SERVICE (SACS)