



PAO BIDS AND AWARDS COMMITTEE (PBAC)

EXCERPTS FROM THE MINUTES OF THE MEETING OF THE PAO BIDS AND AWARDS COMMITTEE (PBAC) DATED 07 SEPTEMBER 2022 RE: **CONSIDERATION OF PURCHASE REQUEST FOR THE PROCUREMENT OF ROLLER KIT AS SPECIFIED UNDER PURCHASE REQUEST NO. 832-08-2022**, HELD AT THE PAO CENTRAL OFFICE AND VIA ZOOM VIDEO CALL MEETING

RESOLUTION

RECOMMENDING THE DELEGATION OF THE PROCUREMENT THROUGH SMALL VALUE PROCUREMENT TO PAO-SUPPLY SECTION OF TWO (2) PIECES ROLLER KIT FOR CANON DR M-160, AS SPECIFIED UNDER PURCHASE REQUEST NO. 832-08-2022 FOR PAO-RECORDS SECTION, IN ACCORDANCE WITH ANNEX "H," NO. IV, SUBSECTION (J) OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184

WHEREAS, the Public Attorney's Office (PAO) is committed to adhere to the State's Policy of securing and maintaining the trust and confidence of every Filipino, by upholding transparency, good governance and anti-corruption measures;

WHEREAS, the aforementioned Office is in urgent need of the supply for the subject items as described in detail in abovementioned purchase request to ensure unhampered performance of its duties and to prevent delays in its daily transactions;

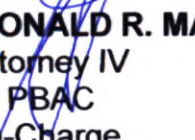
WHEREAS, there is an approved budget for the contract of the subject procurement with a total amount of Six Thousand Pesos (Php 6,000.00)¹;

WHEREAS, considering that the PBAC previously issued a resolution dated 16 November 2018, delegating to the PAO-Supply Section the authority to undertake immediate procurement of goods and services in amounts less than one million pesos, in accordance with Annex "H" No. IV, Subsection (J) of the IRR of RA 9184, BAC Member Atty. Alem Abeya moved to delegate to PAO-Supply Section the conduct of procurement of the subject item, duly seconded by BAC Member Atty. Ronald Macorol;

NOW THEREFORE, WE, the Members of the PAO Bids and Awards Committee (PBAC), by virtue of the powers vested on Us by Law, after duly considering the recommendations of the Technical Working Group (TWG), **HEREBY RESOLVE TO RECOMMEND TO THE HEAD OF THE PROCURING ENTITY THE DELEGATION OF PROCUREMENT THROUGH SMALL VALUE PROCUREMENT TO PAO-SUPPLY SECTION OF TWO (2) PIECES ROLLER KIT FOR CANON DR M-160, AS SPECIFIED UNDER PURCHASE REQUEST NO. 832-08-2022 FOR PAO-RECORDS SECTION, IN ACCORDANCE WITH ANNEX "H," NO. IV, SUBSECTION (J) OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184**


¹ Approved Budget for the Contract from the Financial Planning and Management Service

APPROVED this 7th day of September 2022 at the Public Attorney's Office (PAO) Central Office, 5th Floor DOJ Agencies Building, NIA Road corner East Avenue, Diliman, (1104) Quezon City, Philippines, and thru Zoom Video Call Meeting.




ATTY. RONALD R. MACOROL
Public Attorney IV
Member, PBAC
Officer-In-Charge
Special Appealed Cases Unit

(On Official Business)
ATTY. MARLON BUAN
Chairperson, PBAC
Public Attorney V
Regional Public Attorney
PAO-NCR




DIR. MARILYN S. BOONGALING
Director II/ Officer-in-Charge
PAO-Administrative Service

Acceded By: (The TWG)



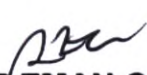
MS. ALMA E. DUMAGO-LATOSA
Head, Technical Working Group (TWG)
Director II
Financial Planning and Management Service



MR. THOR ARTHUR B. AVILLA
Member, Technical Working Group (TWG)
Administrative Officer V
Human Resource Management Service
Administrative Service



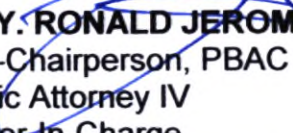
MR. MICHAEL M. MENDOZA
Member, Technical Working Group (TWG)
Administrative Assistant III
Cash Section
Administrative Service



ATTY. ALEM-EMAN CHISUM L. ABEYA
Public Attorney III
Member, PBAC
Executive Support Staff

ON OFFICIAL BUSINESS

ATTY. RIGEL A. SALVADOR
Public Attorney IV
Member, PBAC
Officer-In-Charge
Field Operations and Statistics Service



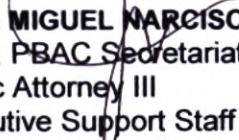
ATTY. RONALD JEROME P. NIEVES
Vice-Chairperson, PBAC
Public Attorney IV
Officer-In-Charge
Legal Research Service

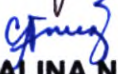
Approved:
For and by the authority
Of the Chief Public Attorney

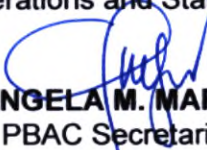



SILVESTRE A. MOSING
Deputy Chief Public Attorney

Prepared By: (The Secretariat)


ATTY. MIGUEL NARCISO A. ILAGAN
Head, PBAC Secretariat
Public Attorney III
Executive Support Staff


MS. CATALINA N. NUÑEZ
Member, PBAC Secretariat
Statistician II
Field Operations and Statistics Service


ENGR. ANGELA M. MARAMAG-PRADO
Member, PBAC Secretariat
Computer Programmer I
General Services Division
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MR. CHRISTIAN A. BACAYCAY
Member, PBAC Secretariat
Administrative Assistant III
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Republic of the Philippines
PUBLIC ATTORNEY'S OFFICE
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Trans. No. 2022-09-128

September 06, 2022

ATTY. MARLON E. BUAN
Chairperson – PAO-Bids and Awards Committee
Regional Public Attorney
PAO-NCR

Sir:

Attached herewith is the approved Purchase Request needed by **PAO-Records Section**:

No.	PR No.	Item Description	Quantity	Unit	Unit Price	Total Amount
1	832-08-2022	Roller Kit <i>For Scanner Model: Canon DR M-160</i>	2	Pc	3,000.00	6,000.00

TOTAL: 6,000.00

Prepared by:

ANDRIAN H. MARASIGAN
Administrative Officer II

Certified Correct by:

CARMELA L. FLORENDO
OIC-Supply Section

Noted by:

ATTY. DEMITEER U. HUERTA
Public Attorney IV/OIC
Administrative Service





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DOJ Agencies Building, NIA Road corner East Avenue, 1104 Quezon City
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

August 25, 2022

ATTY. MARLON BUAN
Regional Public Attorney
Chairperson, PBAC
Regional Public Attorney
PAO-CALABARZON

**RE: Request for Small Value Procurement of
Roller Kit for Canon Scanner DR-M160 for PAO-Records
Section**

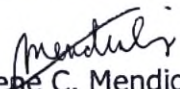
ATTY. BUAN:

In compliance with the Implementing Rules and Regulations of Republic Act No. 9184, the Public Attorney's Office through the undersigned respectfully requests for the small value procurement of the following item detailed as follows:

Item No.	DESCRIPTION	QTY.	ABC TOTAL PRICE	UNIT PRICE	TOTAL PRICE
	- Roller Kit for Canon Scanner DR-M160	2			
Grand Total			6,000.00		

For your consideration.

Respectfully yours,


Ms. Arlene C. Mendiola
OIC-Records Section