



Republic of the Philippines  
**PUBLIC ATTORNEY'S OFFICE**  
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**PAO BIDS AND AWARDS COMMITTEE (PBAC)**

EXCERPTS FROM THE MINUTES OF THE MEETING OF THE PAO BIDS AND AWARDS COMMITTEE (PBAC) DATED 16 JULY 2021 RE: CONSIDERATION OF PURCHASE REQUEST FOR THE PROCUREMENT OF KYOCERA FK-1150 FOR COPIER MODEL: ECOSYS M250DN/L UNDER PURCHASE REQUEST NO. 481-06-2021, HELD AT THE PAO CENTRAL OFFICE, LIBRARY, VIA ZOOM MEETING

**RESOLUTION**

**RECOMMENDING THE PROCUREMENT THROUGH DIRECT CONTRACTING OF ONE (1) UNIT OF KYOCERA FK-1150 FOR COPIER MODEL: ECOSYS M2540DN/L UNDER PURCHASE REQUEST NO. 481-06-2021 FOR THE USE OF PAO-BALIWAG, BULACAN DISTRICT OFFICE, UNDER SECTION 50(c) IN RELATION TO ANNEX "H," NO. V, SUBSECTION (A)1-c OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184**

**WHEREAS**, the Public Attorney's Office (PAO) is committed to adhere to the State's Policy of securing and maintaining the trust and confidence of every Filipino, by upholding transparency, good governance and anti-corruption measures;

**WHEREAS**, considering that the use of photocopiers and its corresponding parts is crucial in the day-to-day discharge of functions in this Office in view of the voluminous cases it handles both in the judicial and non-judicial services it caters;

**WHEREAS**, in view of the fact that the subject machines of the requesting PAO Office are in need of replacement parts and must all be immediately repaired in order not to hamper the service delivery of the Offices;

**WHEREAS**, since the parts needed to be replaced/repared are exclusively<sup>1</sup> provided by Philcopy Corporation (Philcopy) and the needed parts are critical components of the copiers, it is but proper that the same be immediately procured from the said entity;

**WHEREAS**, there is an approved budget for the contract of the subject procurement with a total amount of Ten Thousand Nine Hundred Eighty Pesos (P10,980.00)<sup>2</sup>;

**WHEREAS**, ultimately considering that the procurement of the mentioned items and the needed services for their installation are critical components exclusively supplied by PHILCOPY, BAC Member Atty. Rigel Salvador moved that the practicality and necessity in procuring the same through Direct Contracting in accordance with Section 50(c) in relation to ANNEX "H," NO. V, SUBSECTION (A)1-c of the IRR of RA 9184 is thus in order, duly seconded by BAC Member Atty. Alem Abeya;

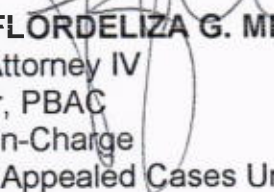
**NOW THEREFORE, WE**, the Members of the PAO Bids and Awards Committee (PBAC), by virtue of the powers vested on Us by Law, after duly considering the recommendations of the Technical Working Group (TWG), and all members here

<sup>1</sup> Certificate of Exclusivity of Philcopy

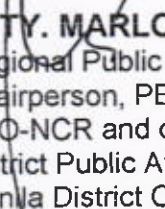
<sup>2</sup> Approved Budget for the Contract from the Financial Planning and Management Service

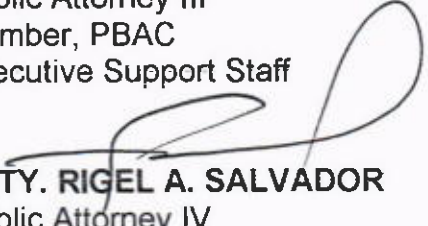
present, hereby resolve to recommend to the Head of Procuring Entity the pursuance of a DIRECT CONTRACTING UNDER SECTION 50(c) IN RELATION TO ANNEX "H," NO. V, SUBSECTION (A)1-c OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184, in purchasing from PHILCOPY the exigently needed ONE (1) UNIT OF KYOCERA FK-1150 FOR COPIER MODEL: ECOSYS M2540DN/L UNDER PURCHASE REQUEST NO. 481-06-2021 FOR THE USE OF PAO-BALIWAG, BULACAN DISTRICT OFFICE, SUBJECT TO POSTING OF WARRANTY SECURITY IN ACCORDANCE WITH RA 9184.

**APPROVED** this 16th day of July 2021 at the Public Attorney's Office (PAO) Central Office, Library, 5<sup>th</sup> Floor DOJ Agencies Building, NIA Road corner East Avenue, Diliman, (1104) Quezon City, Philippines thru Zoom Video Conference.

  
**ATTY. FLORDELIZA G. MERELOS**  
Public Attorney IV  
Member, PBAC  
Officer-In-Charge  
Special Appealed Cases Unit

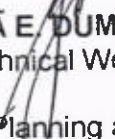
  
**ATTY. ALEM-EMAN CHISUM L. ABEYA**  
Public Attorney III  
Member, PBAC  
Executive Support Staff

  
**ATTY. MARLON BUAN**  
Regional Public Attorney  
Chairperson, PBAC  
PAO-NCR and concurrent  
District Public Attorney  
Manila District Office


  
**ATTY. RIGEL A. SALVADOR**  
Public Attorney IV  
Member, PBAC  
Officer-In-Charge  
Field Operations and Statistics Service


*Acceded By: (The TWG)*


  
**ATTY. RONALD JEROME P. NIEVES**  
Vice-Chairperson, PBAC  
Officer-In-Charge  
Legal Research Service

  
**MS. ALMA E. DUMAGO-LATOSA**  
Head, Technical Working Group (TWG)  
Director II  
Financial Planning and Management Service

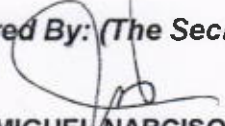
**Approved:**  
**For and by the authority**  
**Of the Chief Public Attorney**


  
**MR. THOR ARTHUR B. AVILLA**  
Member, Technical Working Group (TWG)  
Administrative Officer V  
Human Resource Management Service  
Administrative Service

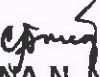
  
**SILVESTRE A. MOSING**  
Deputy Chief Public Attorney

  
**MR. MICHAEL M. MENDOZA**  
Member, Technical Working Group (TWG)  
Administrative Assistant III  
Cash Section  
Administrative Service

*Prepared By: (The Secretariat)*

  
**ATTY. MIGUEL NARCISO A. ILAGAN**  
Head, PBAC Secretariat  
Public Attorney III  
Executive Support Staff

  
**MR. CHRISTIAN A. BACAYCAY**  
Member, PBAC Secretariat  
Administrative Assistant III  
Supply Section, Administrative Service

  
**MS. CATALINA N. NUÑEZ**  
Member, PBAC Secretariat  
Legal Assistant II  
Field Operations and Statistics Service



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Control No: TRANS-2021-07-027

July 14, 2021

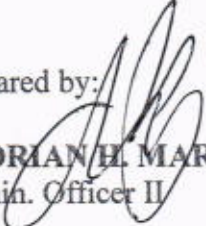
**ATTY. MARLON E. BUAN**  
Chairperson – PAO-Bids and Awards Committee  
Regional Public Attorney  
PAO-NCR

Sir:

Attached herewith is the approved Purchase Request needed by the PAO-Baliwag, Bulacan D.O..to wit:

<b>PHILCOPY CORPORATION</b>						
No.	PR No.	Requesting Office	Item Description	Quantity	Unit Price	Total Amount
1	481-06-2021	Baliwag, Bulacan D.O.	<i>Kyocera FK-1150</i> (Copier Model: ECOSYS M2540DN/L))	1	10,980.00	10,980.00
<b>TOTAL</b>						<b>10,980.00</b>

Prepared by:

  
**ANDRIAN H. MARASIGAN**  
Admin. Officer II

Certified Correct by:

  
**CARMELA I. FLORENDO**  
OIC-Supply Section

Noted by:

  
**ATTY. DEMITEER U. HUERTA**  
PA-IV/OIC-Administrative Service

*Received by: 07/15/21*  
*O. B. B...*

# PURCHASE REQUEST

Entity Name PUBLIC ATTORNEY'S OFFICE

Fund Cluster: 01

Office/Section :		PR No: <u>481-06-2021</u>	Date <u>June 4, 2021</u>		
		Responsibility Center Code : _____			
STOCK/ PROPERTY NO.	UNIT	ITEM DESCRIPTION	QUANTITY	UNIT COST	TOTAL COST
		KYOCERA FK-1150			
		-NOTHING FOLLOW-			
Purpose :		<u>TO BE USED AT PUBLIC ATTORNEY'S OFFICE</u> <u>BALIWAG DISTRICT OFFICE, BALIWAG, BULACAN</u>			
Requested by		Approved by:			
Signature: _____		_____		_____	
Printed Name: _____		_____		_____	
Designation: _____		_____		_____	
		Public Attorney III		Deputy Chief Public Attorney	

PUBLIC ATTORNEY'S OFFICE  
F.P.M.S.  
**RECEIVED**  
JUN 16 2021  
REC'D BY: \_\_\_\_\_ TIME: \_\_\_\_\_

PUBLIC ATTORNEY'S OFFICE  
SUPPLY SECTION  
**RECEIVED**  
15 JUN 2021  
REC'D BY: \_\_\_\_\_

Dated this 29<sup>th</sup> day of May 2020

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**NOTARIAL CERTIFICATE**

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**Fred Kan & Co.**  
Solicitors & Notaries  
3104-06 Central Plaza  
18 Harbour Road, Hong Kong

Tel: 2598 1318 Fax: 2588 1318

Ref: H8555/GEN/FK-FK

**CERTIFIED TRUE COPY**  
  
**FLAVIANO A. DE VERA**  
SENIOR SALES MANAGER /  
AUTHORIZED REPRESENTATIVE


**CERTIFICATION**

To Whom It May Concern:

This is to certify that **PHILCOPY CORPORATION** is the exclusive distributor of **KYOCERA Full-Colour, Monochrome Digital Copiers and Laser Printers**, its consumables (toners) and spare parts in the Philippines, and that we do not have sub dealer(s) selling at lower price(s) and for which no suitable substitute can be obtained elsewhere at more advantageous terms to the government that can approximate its quality and utility value performance.

For equipment items, we hereby certify that the maintenance service and spare parts are available and will be extended by our company or firm whenever needed.

Done in Makati City, January 2, 2020

  
**EFREN LIM QUIDILLA**  
 President

SUBSCRIBED AND SWORN to before me this 23 JAN 2020 at Makati City by Affiant exhibiting to me his SSS Number 33-1117297-0, that he is the same person who personally signed before me the foregoing Affiant and acknowledge that he executed the same.

Doc. No. 404  
 Book No. D2  
 Page No. 793  
 Series of 2020

**RUBEN T. M. CAMIRAN**  
 NOTARY PUBLIC  
 UNTIL DEC 3, 2021  
 IBF No. 055489 / 16 : 07 2020  
 ROLL NO. 28947 / 2015 C / 11-03/14  
 PRR NO. 001517044 / 1-17-2019 PT 107-2019  
**CERTIFIED TRUE COPY**  
  
**FLAVIANO A. DE VERA**  
 SENIOR SALES MANAGER /  
 AUTHORIZED REPRESENTATIVE

- Angono, Makati
- J.P. Rizal Annex, Makati
- Las Pinas
- Ortigas
- SM Mall of Asia
- SM Megamall
- SM North EDSA
- West Triangle

- Angeles
- Cabanatuan
- Calamba
- Cavite
- Dagupan
- La Union
- Legazpi
- Ula
- Lucena
- Malolos
- Naga
- Olongapo
- Puerto Princesa
- SM City Naga

- Mandaue, Cebu
- Ormoc
- Tacloban
- Tagbilaran, Bohol

- Butuan
- Cagayan De Oro
- Davao
- Kidapawan
- Lumbakal
- Ozamiz
- SM City Davao Annex
- SM Lanang Premier
- Taguig
- Zamboanga

LIST OF BRANCHES & DEALERS

HEAD OFFICE

**PHILCOPY CORPORATION**  
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 8899-8423 (SALES)  
 8890-5265 LOC. 112 (EAD)

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 MR. GOMER LAGMAY (TSD)

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 C.P. MR. CHARLES ANTHONY LIM  
 MR. HANS UY

METRO MANILA SHOWROOM SALES SERVICE CENTERS

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 Cyberzone Wing Mall of Asia Complex  
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 Muntinlupa  
 Cavite (some areas)  
 Bacoor  
 San Pedro, Laguna

(NCR)  
 Quezon City  
 Valenzuela, Navotas  
 Malabon, Calocan  
 Montalban  
 San Jose del Monte, Bulacan  
 San Mateo, Rizal  
 Norzagaray, Bulacan  
 Rodriguez, Rizal

(NCR)  
 Mandaluyong City  
 Pasig City  
 San Juan  
 Quezon City (some areas)  
 Rizal Province  
 Laguna (some areas)  
 Paete, Laguna  
 Pateros

PROVINCIAL BRANCH OFFICES & SHOWROOMS


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 MR. JOHNEDEL BALCITA

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 Baguio  
 Basco Batanes (Isia

**CERTIFIED TRUE COPY**  
  
**FLAVIANO A. DE VERA**  
 SENIOR SALES MANAGER /  
 AUTHORIZED REPRESENTATIVE



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Batangas Province  
Occidental Mindoro  
Oriental Mindoro  
Romblon

VISAYAS

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Leyte Province  
Samar  
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e-mail: [lucena@philcopy.net](mailto:lucena@philcopy.net)  
C.P.: MR. ALLAN ARENAS  
MS. ANGIE-LYN RODRIGUEZ

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San Pablo City  
Nagcarlan, Liliw  
Marinduque

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**FLAVIANO A. DE VERA**  
SENIOR SALES MANAGER /  
AUTHORIZED REPRESENTATIVE

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e-mail: [tacloban@philcopy.net](mailto:tacloban@philcopy.net)  
C.P.: MS. MARY ROSE FALLORE

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Ormoc City  
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TELEFAX# +63 53 561-0321  
e-mail: [philormoc@philcopy.net](mailto:philormoc@philcopy.net)  
C.P.: MS. CRESTY ALIPIO

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Tagbilaran City, Bohol  
TEL.# +63 38 501-9093  
TELEFAX# +63 38 235-5271  
e-mail: [tagbilaran@philcopy.net](mailto:tagbilaran@philcopy.net)  
C.P.: MS. KRISTINE EPE

MINDANAO

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#6 Surveyor St.,  
Doña Vicenta Subd.  
Bajada, Davao City  
TEL.# +63 82 222-4536  
+63 82 222-2178/ +63 82 222-2177  
FAX# +63 82 222-8639  
e-mail: [phildavao@philcopy.net](mailto:phildavao@philcopy.net)  
C.P.: MR. TITO QUIDILLA

PHILCOPY - SM LANANG PREMIER  
C/O KYOCERA  
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