



Republic of the Philippines
PUBLIC ATTORNEY'S OFFICE
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PAO BIDS AND AWARDS COMMITTEE (PBAC)

EXCERPTS FROM THE MINUTES OF THE MEETING OF THE PAO BIDS AND AWARDS COMMITTEE (PBAC) DATED 16 JULY 2021 RE: CONSIDERATION OF PURCHASE REQUEST FOR THE PROCUREMENT OF KYOCERA-MITA PULLEY FEED ASSY, RETARD ROLLER ASSY, PULLEY PICK-UP ASSY FOR COPIER MODEL: ECOSYS M4125IDN UNDER PURCHASE REQUEST NO. 546-07-2021, HELD AT THE PAO CENTRAL OFFICE, LIBRARY, VIA ZOOM MEETING

RESOLUTION

RECOMMENDING THE PROCUREMENT THROUGH DIRECT CONTRACTING OF ONE (1) UNIT OF KYOCERA-MITA PULLEY FEED ASSY; ONE (1) UNIT KYOCERA-MITA RETARD ROLLER ASSY; ONE (1) UNIT KYOCERA PULLY PICK-UP ASSY FOR COPIER MODEL: ECOSYS M4125IDN UNDER PURCHASE REQUEST NO. 546-07-2021 FOR THE USE OF PAO-CEBU CITY RSACU OFFICE, UNDER SECTION 50(c) IN RELATION TO ANNEX "H," NO. V, SUBSECTION (A)1-c OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184

WHEREAS, the Public Attorney's Office (PAO) is committed to adhere to the State's Policy of securing and maintaining the trust and confidence of every Filipino, by upholding transparency, good governance and anti-corruption measures;

WHEREAS, considering that the use of photocopiers and its corresponding parts is crucial in the day-to-day discharge of functions in this Office in view of the voluminous cases it handles both in the judicial and non-judicial services it caters;

WHEREAS, in view of the fact that the subject machines of the requesting PAO Office are in need of replacement parts and must all be immediately repaired in order not to hamper the service delivery of the Offices;

WHEREAS, since the parts needed to be replaced/repared are exclusively¹ provided by Philcopy Corporation (Philcopy) and the needed parts are critical components of the copiers, it is but proper that the same be immediately procured from the said entity;

WHEREAS, there is an approved budget for the contract of the subject procurement with a total amount of Three Thousand Five Hundred Five Pesos (P3,505.00)²;

WHEREAS, ultimately considering that the procurement of the mentioned items and the needed services for their installation are critical components exclusively supplied by PHILCOPY, BAC Member Atty. Rigel Salvador moved that the practicality and necessity in procuring the same through Direct Contracting in accordance with Section 50(c) in relation to ANNEX "H," NO. V, SUBSECTION (A)1-c of the IRR of RA 9184 is thus in order, duly seconded by BAC Member Atty. Alem Abeya;

NOW THEREFORE, WE, the Members of the PAO Bids and Awards Committee (PBAC), by virtue of the powers vested on Us by Law, after duly considering the

¹ Certificate of Exclusivity of Philcopy

² Approved Budget for the Contract from the Financial Planning and Management Service



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Control No: TRANS-2021-07-026

July 14, 2021

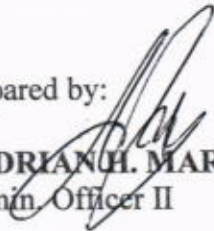
ATTY. MARLON E. BUAN
Chairperson – PAO-Bids and Awards Committee
Regional Public Attorney
PAO-NCR

Sir:

Attached herewith is the approved Purchase Request needed by the PAO-Cebu City RSACU to wit:

PHILCOPY CORPORATION						
No.	PR No.	Requesting Office	Item Description	Quantity	Unit Price	Total Amount
1	546-07-2021	Cebu City RSACU	<i>Kyocera-Mita Pulley Feed Assy</i>	1	628.00	628.00
			<i>Kyocera-Mita Retard Roller Assy</i>	1	2,483.00	2,483.00
			<i>Kyocera Pulley Pick-up Assy</i> (For Copier Model: ECOSYS M4125IDN)	1	394.00	394.00
TOTAL						3,505.00

Prepared by:

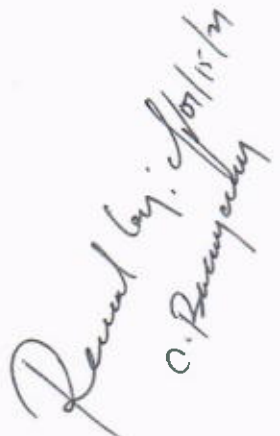

ANDRIAN H. MARASIGAN
Admin. Officer II

Certified Correct by:


CARMELA L. FLORENDO
OIC-Supply Section

Noted by:


ATTY. DEMITEER U. HUERTA
PA-IV/OIC-Administrative Service


Received by: 7/15/21
C. B. B...

20

PUBLIC ATTORNEY'S OFFICE
EXECUTIVE
Appendix 60
JUL 08 2021
RECEIVED
REC'D BY: [Signature]
TIME: [Signature]

PURCHASE REQUEST

Entity Name: PUBLIC ATTORNEY'S OFFICE

Fund Cluster: 01

Office/Section : RSACU - Cebu City		PR No.: <u>546-07-2021</u>	Date: <u>JUN 25 2021</u>		
		Responsibility Center Code : _____			
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	PC	Kyocera-Mita Pulley Feed Assy	1	₱628.00	₱628.00
2	PC	Kyocera-Mita Retard Roller Assy	1	₱2,483.00	₱2,483.00
3	PC	Kyocera Pulley Pick-up Assy	1	₱394.00	₱394.00
		** Nothing Follows**		₱3,505.00	₱3,505.00

Purpose : The following will be used for the repair of our Kyocera Ecosys M4125IDN photocopier.

Requested by: _____
Signature : _____
Printed Name : Atty. Sylvia A. Aguiro-Luna
Designation : OIC - RSACU Cebu City

Approved by: _____
Atty. Silvestre A. Mosing
Deputy Chief Public Attorney

PUBLIC ATTORNEY'S OFFICE
F.P.M.S.
151
JUL 07 2021
REC'D BY: _____ TIME: 1:20

PUBLIC ATTORNEY'S OFFICE
SUPPLY SECTION
JUL 06 2021
REC'D BY: _____ TIME: 9:10

Dated this 29th day of May 2020

NOTARIAL CERTIFICATE

Fred Kan & Co.
Solicitors & Notaries
3104-06 Central Plaza
18 Harbour Road, Hong Kong

Tel: 2598 1318 Fax: 2588 1318

Ref: H8555/GEN/FK-FK

CERTIFIED TRUE COPY

FLAVIANO A. DE VERA
SENIOR SALES MANAGER /
AUTHORIZED REPRESENTATIVE


CERTIFICATION

To Whom It May Concern:

This is to certify that **PHILCOPY CORPORATION** is the exclusive distributor of **KYOCERA Full-Colour, Monochrome Digital Copiers and Laser Printers**, its consumables (toners) and spare parts in the Philippines, and that we do not have sub dealer(s) selling at lower price(s) and for which no suitable substitute can be obtained elsewhere at more advantageous terms to the government that can approximate its quality and utility value performance.

For equipment items, we hereby certify that the maintenance service and spare parts are available and will be extended by our company or firm whenever needed.

Done in Makati City, January 2, 2020


EFREN LIM QUIDILLA
 President

SUBSCRIBED AND SWORN to before me this 23 JAN 2020 at Makati City by Affiant exhibiting to me his SSS Number 33-1117297-0, that he is the same person who personally signed before me the foregoing Affiant and acknowledge that he executed the same.

Doc. No. 404
 Book No. 82
 Page No. 793
 Series of 2020

RUBEN T. M. RAMIREZ
 NOTARY PUBLIC
 UNTIL DEC 31 2021
 IBF NO 055465 / TC...
 ROLL NO 28947 / ...
CERTIFIED TRUE COPY

FLAVIANO A. DE VERA
 SENIOR SALES MANAGER /
 AUTHORIZED REPRESENTATIVE

- Angono, Makati
 - J.P. Rizal Annex, Makati
 - Las Piñas
 - Ortigas
 - SM Mall of Asia
 - SM Megamall
 - SM North EDSA
 - West Triangle

 - Angeles
 - Cabanatuan
 - Calamba
 - Cavite
 - Dagupan
 - La Union
 - Legazpi
 - Lipa
 - Lucena
 - Malolos
 - Naga
 - Olongapo
 - Puerto Princesa
 - SM City Naga

 - Mandaue, Cebu
 - Ormoc
 - Tacloban
 - Tagbilaran, Bohol

 - Butuan
 - Cagayan De Oro
 - Davao
 - Kidapawan
 - Limkokwil
 - Ozamiz
 - SM City Davao Annex
 - SM Lanang Premier
 - Tapan
 - Zamboanga
- Info@philcopy.net

LIST OF BRANCHES & DEALERS

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e-mail address: info@philcopy.net

METRO MANILA BRANCHES:

PHILCOPY - ANGONO (NCR)
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Angono Cor. Osmeña Sts. Manila
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FAX# +63 2 8890-5940 (OMD)
8899-8423 (SALES)
8890-5265 LOC. 112 (EAD)

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C.P.: MR. POCH PINILI (HRD)
MR. GOMER LAGMAY (TSD)

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TEL.# +63 2 8899-8421
C.P. MR. CHARLES ANTHONY LJM
MR. HANS UY

METRO MANILA SHOWROOM SALES SERVICE CENTERS

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EDSA, Mandaluyong City
TELEFAX# +63 2 8635-5934
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C.P.: MS. ALYZZA REPONIA

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Cyberzone Wing Mall of Asia Complex
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e-mail : smma@philcopy.net
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FAX# +63 2 8800-6480
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Cavite (some areas)
Bacoor
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(NCR)
Quezon City
Valenzuela, Navotas
Malabon, Caloocan
Montalban
San Jose del Monte, Bulacan
San Mateo, Rizal
Norzagaray, Bulacan
Rodriguez, Rizal

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Pasig City
San Juan
Quezon City (some areas)
Rizal Province
Laguna (some areas)
Paete, Laguna
Pateros

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MR. JOHNEDEL BALCITA

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Iloco (In-house only)
Baguio
Basco Batanes (Isia)

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FLAVIANO A. DE VERA
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SENIOR SALES MANAGER /
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Samar
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Bohol

(REGION 11)
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Davao Oriental
Davao Del Norte
Comval Province
Digos City
Matl City
Sarangani
General Santos City

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Agusan Del Norte
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Surigao City

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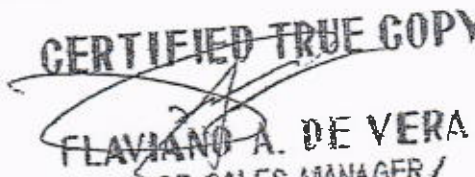
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(Office Base)
Davao Del Norte
Davao Oriental
Comval Province
Compostela Valley

(REGION 12)
Kidapawan City
(Office Base)
Cotabato Prov. (North & South)
Maguindanao
Shariff Kabunsuan Provinces
Lanao Del Sur, Cotabato City
Sultan Kudarat, Tacurong City

(REGION 9)
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(Office Base)
Zamboanga Sibugay
3rd Dist. Zamboanga Del Norte
Basilan
Jolo
Tawi Tawi

(REGION 9 & 10)
Ozamis City
(Office Base)
Dipolog City
Misamis Occidental
Zamboanga Del Sur
1st Dist. Zamboanga Del Norte
2nd Dist. Zamboanga Del Norte
Dapitan, Tangub, Pagadian
Lanao Del Norte

(Region 10)
Cagayan de Oro
(Office Base)
Misamis Oriental
Bukidnon Province
Malaybalay City
Valencia City
Marawi and Iligan City

CERTIFIED TRUE COPY

FLAVIANO A. DE VERA
SENIOR SALES MANAGER /
AUTHORIZED REPRESENTATIVE

DEALERS

TENG HWA TRADING CO. INC. (BACOLOD)

6th St., Capitol Shopping Centre

Bacolod City

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+63 34 435-4529
+63 34 433-5588
+63 34 433-7112
+63 34 707-2966

C.P.: ATTY. TRINA YU

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+63 33 329-6795

C.P.: MS. JOMELYN GABASA

MITA GENERAL SANTOS SHOWROOM

AND BUSINESS CENTER

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General Santos City

TELEFAX# +63 83 305-0384/552-3961

E-mail: mita_koronadal@yahoo.com

C.P.: MR. JOHN BIÑAS

YEH ENTERPRISES

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Notre Dame Avenue, Cotobato City

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FAX# +63 64 536-0089

C.P.: MR. HEMINGTON YAP

(REGION 8)

Bacolod City - Office Base

Negros Occidental

Negros Oriental

Dumaguete

(REGION 5)

Iloilo City - Office Base

Antique

Capiz

Aklan

(REGION 11 & 12)

Gen-San City - Office Base

South Cotabato

Sultan Kudarat

(REGION 11, ARMM)

Cotobato City - Office Base

Maguindanao

North Cotabato

Lanao Del Sur

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FLAVIANO A. DE VERA

**SENIOR SALES MANAGER /
AUTHORIZED REPRESENTATIVE**

May 2020

Document reference: TD/PH/20050601

Philcopy Corporation
P.O. Box 5190, Philcopy Bldg.,
793. J. Rizal St., Makati,
Metro Manila, Philippines

Attention: Mr. Efren Lim Quidilla
President

Sworn Certificate of Guarantee
Exclusive Distributorship Agreement

We, KYOCERA Document Solutions Asia Limited appoint Philcopy Corporation as an exclusive distributor in marketing and servicing KYOCERA Document Solutions brand copiers, laser printers and multi-functional peripheral, software solutions, including related consumables and spare parts in the Philippines. Therefore, Philcopy Corporation is responsible for sales and after sales service for the said products.

Yours faithfully,

KYOCERA Document Solutions Asia Limited




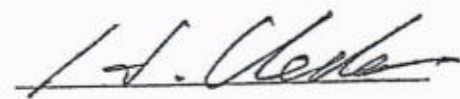
Takuma KIMURA, President

In witness of signature

CERTIFIED TRUE COPY

FLAVIANO A. DE VERA
SENIOR SALES MANAGER /
AUTHORIZED REPRESENTATIVE

(1) 
Motohiro SATO, Vice President
KYOCERA Document Solutions Asia Limited

(2) 
Hiroyuki UEDA, Director
KYOCERA Document Solutions Asia Limited