



Republic of the Philippines  
**PUBLIC ATTORNEY'S OFFICE**  
Tanggapan ng Manananggol Pambayan  
DOJ Agencies Building, NIA Road corner East Avenue, 1104 Quezon City  
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

**PAO BIDS AND AWARDS COMMITTEE (PBAC)**

EXCERPTS FROM THE MINUTES OF THE MEETING OF THE PAO BIDS AND AWARDS COMMITTEE (PBAC) DATED 12 AUGUST 2021 RE: **CONSIDERATION OF THE POST-QUALIFICATION CHECK ON THE LOWEST CALCULATED BID FOR THE LOT 1 PROCUREMENT OF VARIOUS INK CARTRIDGES UNDER PURCHASE REQUEST NO. 420-05-2021,**

**RESOLUTION**

**RECOMMENDING THE AWARD OF CONTRACT TO ACCESSORIES AND SUPPLIES DEPOT, INC. (ASDI) AS THE LOWEST CALCULATED AND RESPONSIVE BID FOR THE LOT 1 PROCUREMENT OF VARIOUS INK CARTRIDGES UNDER PURCHASE REQUEST NO. 420-05-2021**

**WHEREAS,** the Public Attorney's Office (PAO) is committed to adhere to the State's Policy of securing and maintaining the trust and confidence of every Filipino, by upholding transparency, good governance and anti-corruption measures;

**WHEREAS,** this committee previously resolved last 29 July 2021 to declare the submitted bid of ASDI in the amount of Seven Million One Hundred Twenty Three Thousand and Two Hundred Pesos (Php 7,123,200.00) as the Lowest Calculated Bid for the Lot 1 of the subject procurement with an approved budget for the contract amounting to Eight Million Two Hundred Eighty Thousand Pesos (Php 8,280,000.00); and to direct the PBAC technical working group to verify the authenticity and validity of the bid documents submitted by the bidder for purposes of post-qualification and report their findings to the PBAC.

**WHEREAS,** the PBAC-Technical Working Group (TWG) submitted their report<sup>1</sup> wherein they confirm the completeness, validity and authenticity of the documentary requirements submitted by the bidder and recommend the award of contract to the said bidder;


**WHEREAS,** after this committee's review of the authenticity and completeness of the eligibility and documentary requirements of the submitted bid by the bidder, as supported by the findings and post-qualification report of the PBAC-TWG, BAC Member Atty. Flordeliza Merelos moved to recommend the award of contract to ASDI for the subject procurement, duly seconded by BAC Member Atty. Alem Abeya;

**NOW THEREFORE, WE,** the Members of the PAO Bids and Awards Committee (PBAC), by virtue of the powers vested on Us by Law, after duly considering the recommendations of the Technical Working Group (TWG), and all members here present, **hereby resolve to RECOMMEND THE AWARD OF CONTRACT TO**

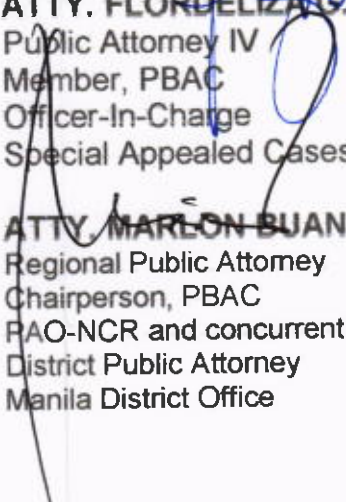
<sup>1</sup> PAO-TWG Post-Qualification Report

**ACCESSORIES AND SUPPLIES DEPOT, INC. (ASDI) AS THE LOWEST CALCULATED AND RESPONSIVE BID FOR THE LOT 1 PROCUREMENT OF VARIOUS INK CARTRIDGES UNDER PURCHASE REQUEST NO. 420-05-2021, SUBJECT TO POSTING OF PERFORMANCE SECURITY IN ACCORDANCE WITH THE PROVISIONS OF SECTION 39 OF THE 2016 REVISED IMPLEMENTING RULES AND REGULATIONS OF R.A. NO. 9184.**

**APPROVED** this 12th day of August 2021 thru Zoom Video Call, for the Public Attorney's Office (PAO) Central Office, DOJ Agencies Building, NIA Road corner East Avenue, Diliman, (1104) Quezon City, Philippines.

  
**ATTY. FLORDELIZA G. MERELOS**  
Public Attorney IV  
Member, PBAC  
Officer-In-Charge  
Special Appealed Cases Unit

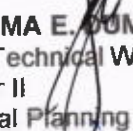
  
**ATTY. ALEM-EMAN CHISUM L. ABEYA**  
Public Attorney III  
Member, PBAC  
Executive Support Staff


  
**ATTY. MARLON BUAN**  
Regional Public Attorney  
Chairperson, PBAC  
RAO-NCR and concurrent  
District Public Attorney  
Manila District Office

**ATTY. RIGEL A. SALVADOR**  
Public Attorney IV  
Member, PBAC  
Officer-In-Charge  
Field Operations and Statistics Service

*Acceded By: (The TWG)*

**ATTY. RONALD JEROME P. NIEVES**  
Vice-Chairperson, PBAC  
Officer-In-Charge  
Legal Research Service

  
**MS. ALMA E. DUMAGO-LATOSA**  
Head, Technical Working Group (TWG)  
Director II  
Financial Planning and Management Service

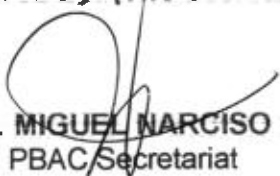
  
**MR. THOR ARTHUR B. AVILLA**  
Member, Technical Working Group (TWG)  
Administrative Officer V  
Human Resource Management Service  
Administrative Service

  
**MR. MICHAEL M. MENDOZA**  
Member, Technical Working Group (TWG)  
Administrative Assistant III  
Cash Section  
Administrative Service


**Approved:** ✓  
**For and by the authority  
Of the Chief Public Attorney**

  
**SILVESTRE A. MOSINA**  
Deputy Chief Public Attorney

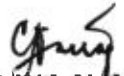
**Prepared By: (The Secretariat)**



**ATTY. MIGUEL NARCISO A. ILAGAN**  
Head, PBAC Secretariat  
Public Attorney III  
Executive Support Staff



**MR. CHRISTIAN A. BACAYCAY**  
Member, PBAC Secretariat  
Administrative Assistant III  
Supply Section, Administrative Service



**MS. CATALINA N. NUÑEZ**  
Member, PBAC Secretariat  
Legal Assistant II  
Field Operations and Statistics Service



Republic of the Philippines  
**PUBLIC ATTORNEY'S OFFICE**  
Tanggapan ng Manananggol Pambayan  
DOJ Agencies Building, NIA Road corner East Avenue, 1104 Quezon City  
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

**Re: NOTICE OF AWARD**

**LOT 1 PROCUREMENT OF VARIOUS INK CARTRIDGES UNDER PURCHASE  
REQUEST NO. 420-05-2021**

**Ms. Kaye Ebojo**  
**ACCESSORIES AND SUPPLIES DEPOT INC. (ASDI)**  
<kaye.asdi@outlook.com>

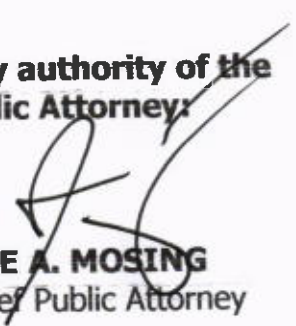
Mr. Ebojo:

We would like to inform your company that the evaluation and post-qualification of your submitted bid in the amount Seven Million One Hundred Twenty Three Thousand and Two Hundred Pesos (Php 7,123,200.00), as the Lowest Calculated and Responsive Bid for the subject procurement with an approved budget for the contract of the subject procurement in the amount of Eight Million Two Hundred Eighty Thousand Pesos (Php 8,280,000.00) was already completed and finalized.

The PAO-Bids and Awards Committee issued a resolution dated 12 August 2021 recommending the award of contract of the subject procurement to your company. The same recommendation for procurement being approved, you are hereby issued this Notice of Award, subject to the posting of performance security in accordance with Sec. 39 of the IRR of RA 9184, before the signing of the contract.

Thank you very much and more power!

**For and by authority of the  
Chief Public Attorney:**

  
**SILVESTRE A. MOSING**  
Deputy Chief Public Attorney