



Republika ng Pilipinas
Kagawaran ng Katarungan
Tanggapan ng Manananggol Pambayan
(PUBLIC ATTORNEY'S OFFICE)
SAN FERNANDO CITY, LA UNION DISTRICT OFFICE
Justice Hall, Sevilla Center
San Fernando City, La Union
Philippines
Tel. No. (072) 888-59-27
e-mail: pao.sfcdistrict@gmail.com



REQUEST FOR QUOTATION

The Public Attorney's Office will undertake a procurement transaction for the purchase of the following:

Item	Description	Quantity
1	Floor Standing Air Conditioner, 4TR (4.0HP) inclusive of VAT and Installation Cost	1

Through Small Value Procurement (SVP) under the Revised Implementing Rules and Regulations (IRR) of Republic Act No. (RA) 9184, for the use of the **PAO-San Fernando City, La Union District Office**. The Approved Budget for the Contract (ABC) is **ONE HUNDRED TWENTY THOUSAND PESOS (Php120,000.00)** inclusive of government taxes and charges.

The Office hereby invites all interested suppliers or distributors to quote their lowest price on the items listed on the Price Quotation Form (Annex "A") subject to the General Conditions stated herein. Please submit your quotation duly signed by you or your authorized representative not later than **NOVEMBER 15, 2023** to the address below:

PUBLIC ATTORNEY'S OFFICE
San Fernando City, La Union District Office
Justice Hall, Government Center
Diversion Road, Sevilla
City of San Fernando, La Union
Email Address: pao.sfcdistrict@gmail.com
Tel. No. (072) 888-59-27

For further inquiries, please look for:

MS. MAUREEN ANTONETTE C. RAMIREZ
PUBLIC ATTORNEY'S OFFICE
San Fernando City, La Union District Office
Justice Hall, Government Center
Diversion Road, Sevilla
City of San Fernando, La Union
Email Address: pao.sfcdistrict@gmail.com

General Conditions:

1. ALL ENTRIES MUST BE SIGNED BY THE BIDDER OR AUTHORIZED REPRESENTATIVE;
2. DELIVERY LOCATION: PUBLIC ATTORNEY'S OFFICE, SAN FERNANDO CITY, LA UNION
3. DELIVERY PERIOD: 15 CALENDAR DAYS UPON RECEIPT OF P.O.
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY (30) CALENDAR DAYS;

PRICE QUOTATION FORM

Date: _____

PUBLIC ATTORNEY'S OFFICE
San Fernando City, La Union

Ma'am/Sir:

After having carefully read and accepted the terms and conditions on the Request for Quotation, hereunder is our quotation for the item as follows:

Item No.	Description	Quantity	ABC Total Price	Unit Price	Total Price
1	Floor Standing Air Conditioner, 4TR (4.0HP) Inclusive of VAT and Installation Cost	1	120,000.00	120,000.00	
TOTAL			120,000.00		

(Total Amount in Words)

The above quoted prices are inclusive of all cost and applicable taxes.

Delivery Period _____
Warranty _____
Price Validity _____

Very truly yours,

Name and Signature of Authorized Representative

Name of Company

Company Address

Contact Number/s

Email Address