



Republic of the Philippines

PUBLIC ATTORNEY'S OFFICE

Tanggapan ng Manananggol Pambayan

DOJ Agencies Building, NIA Road corner East Avenue, 1104 Quezon City
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

PAO BIDS AND AWARDS COMMITTEE (PBAC)

EXCERPTS FROM THE MINUTES OF THE MEETING OF THE PAO BIDS AND AWARDS COMMITTEE (PBAC) DATED 27 JULY 2018 RE: CONSIDERATION OF PURCHASE REQUEST FOR THE PROCUREMENT OF BIOMETRIC TIME RECORDER FOR THE USE OF PUBLIC ATTORNEY'S OFFICE-CENTRAL OFFICE AND DISTRICT OFFICES SPECIFIED UNDER PURCHASE REQUEST NO. 811-07-2018, AT THE SERVICE HEAD'S OFFICE, FIELD OPERATIONS AND STATISTICS SERVICE (FOSS), PAO CENTRAL OFFICE

RESOLUTION

RECOMMENDING THE PROCUREMENT OF TWENTY FOUR (24) UNITS OF BIOMETRIC TIME RECORDER SPECIFIED UNDER CONSOLIDATED PURCHASE REQUEST NO. 811-07-2018 FOR THE USE OF PUBLIC ATTORNEY'S OFFICE DISTRICT OFFICES THRU PAO-SUPPLY SECTION, ADMINISTRATIVE SERVICE THROUGH SMALL VALUE PROCUREMENT (SVP) UNDER SECTION 53.9 IN RELATION TO ANNEX "H," NO. V, SUBSECTION (D)8-a OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184

WHEREAS, the Public Attorney's Office (PAO) is committed to adhere to its mandate to represent, free of charge, indigents, and other persons qualified for legal assistance in all civil, criminal, labor, administrative and other quasi-judicial cases where, after due evaluation, it is determined that the interest of justice will be served thereby¹;

WHEREAS, considering that the need to maintain an efficient and orderly working environment conducive to promote productivity and professionalism of PAO lawyers and employees by accurately tracking their attendance and time of work thru a biometric time recorder is crucial in the proper delivery of the Office's services and the discharge of its mandate;

WHEREAS, considering that subject item in purchase request no. 811-07-2018 are not listed among the items available in the DBM-PS, and the current need of the Office for the item is necessary for the discharge of its daily mandate;

WHEREAS, considering that the pursuit of a competitive bidding relative to the procurement of the same shall likely be concluded only after the lapse of one hundred twenty (120) days, which period, may no longer be responsive to the immediate need of the Office;

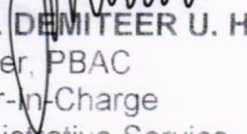
WHEREAS, ultimately considering that the purchase of the mentioned item contemplates a purchase of things NOT considered as "ordinary or regular office supplies," not available in the DBM-PS, and hence not an item susceptible for shopping, the practicality and necessity in procuring the same in accordance with ANNEX "H," NO. V, SUBSECTION (D)8-a, of the Revised IRR of R.A. 9184 is thus in order.

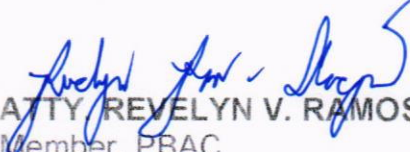
¹ Article 1, Chapter II, the 2016 Revised PAO Operations Manual

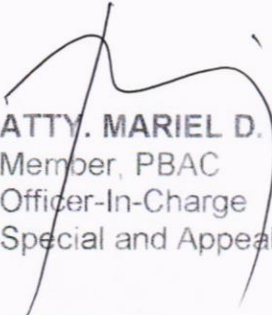
WHEREAS, BAC Member Atty. Demiteer Huerta moved for the procurement of subject biometric time recorder through Small Value Procurement considering the amount of the subject office furniture does not exceed One Million Pesos (P1,000,000.00) and the said motion was seconded by BAC Member Atty. Mariel Baja

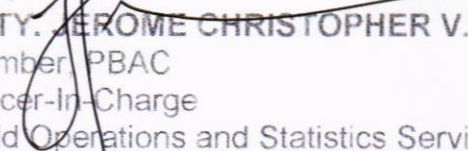
NOW THEREFORE, WE, the Members of the PAO Bids and Awards Committee (PBAC), by virtue of the powers vested on Us by Law, after duly considering the recommendations of the Technical Working Group (TWG), and all members here present, including The Secretariat, **hereby resolve to recommend to the Head of Procuring Entity the pursuance of a SMALL VALUE PROCUREMENT (SVP) UNDER SECTION 53.9 IN RELATION TO ANNEX "H," NO. V, SUBSECTION (D)8-a OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184, in purchasing Twenty Four (24) units of BIOMETRIC TIME RECORDER as described in PURCHASE REQUEST NO. 811-07-2018, for the use of the Public Attorney's Office -- District Offices through the PAO-Supply Section, Administrative Service.**

APPROVED this 27th day of July 2018 at the Field Operations and Statistics Services (FOSS), Public Attorney's Office (PAO) Central Office, 4th Floor DOJ Agencies Building, NIA Road corner East Avenue, Diliman, (1104) Quezon City, Philippines.

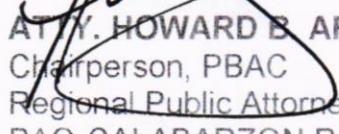

ATTY. DEMITEER U. HUERTA
Member, PBAC
Officer-in-Charge
Administrative Service

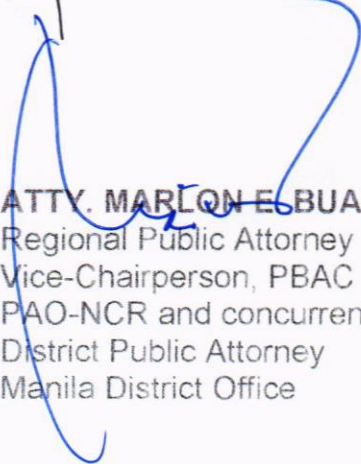

ATTY. REVELYN V. RAMOS-DACPANO
Member, PBAC
Regional Public Attorney
PAO-MIMAROPA Region, and concurrent
Head Executive Assistant of Executive
Support Staff


ATTY. MARIEL D. BAJA
Member, PBAC
Officer-In-Charge
Special and Appealed Cases Service


ATTY. JEROME CHRISTOPHER V. FERIA
Member, PBAC
Officer-In-Charge
Field Operations and Statistics Service

NOTED BY:


ATTY. HOWARD B. AREZA
Chairperson, PBAC
Regional Public Attorney
PAO-CALABARZON Region


ATTY. MARLONE E. BUAN
Regional Public Attorney
Vice-Chairperson, PBAC
PAO-NCR and concurrent
District Public Attorney
Manila District Office