



Republic of the Philippines

PUBLIC ATTORNEY'S OFFICE

Tanggapan ng Manananggol Pambayan

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PAO BIDS AND AWARDS COMMITTEE (PBAC)

EXCERPTS FROM THE MINUTES OF THE MEETING OF THE PAO BIDS AND AWARDS COMMITTEE (PBAC) DATED 27 JULY 2018 RE: CONSIDERATION OF PURCHASE REQUEST FOR THE PROCUREMENT OF CONTINUOUS FORM, FOR THE USE OF PUBLIC ATTORNEY'S OFFICE-CENTRAL OFFICE CASH SECTION, ADMINISTRATIVE SERVICE AS SPECIFIED UNDER PURCHASE REQUEST NO. 833-07-2018, AT THE SERVICE HEAD'S OFFICE, FIELD OPERATIONS AND STATISTICS SERVICE (FOSS), PAO CENTRAL OFFICE

RESOLUTION

RECOMMENDING THE PROCUREMENT OF CONTINUOUS FORM, AS SPECIFIED IN PURCHASE REQUEST NO. 833-07-18 THROUGH SHOPPING UNDER SECTION 52.1b IN RELATION TO ANNEX "H," NO. V, SUBSECTION (C)1-b OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184 FOR THE USE OF THE PUBLIC ATTORNEY'S OFFICE – CASH SECTION, ADMINISTRATIVE SERVICE

WHEREAS, the Public Attorney's Office (PAO) is committed to adhere to its mandate to represent, free of charge, indigents, and other persons qualified for legal assistance in all civil, criminal, labor, administrative and other quasi-judicial cases where, after due evaluation, it is determined that the interest of justice will be served thereby¹;

WHEREAS, the PAO Central Office Cash Section is in need of the supply for continuous form as described in purchase request no. 833-07-18 to ensure unhampered performance of its duties and to prevent delays in its daily transactions,

WHEREAS, considering that the procurement through the DBM-PS is not feasible in view of the unavailability of their supplies as certified by the PAO-FPMS in Purchase Request No. 833-07-2018, there is thus a need for the immediate purchase of the aforementioned continuous forms;

WHEREAS, since the pursuit of a competitive bidding will result in the award of the contract relative to the purchase of the mentioned items, only after the lapse of one hundred twenty (120) days from the start of the procurement process, and which period, may not be responsive to the immediate need of the Office;

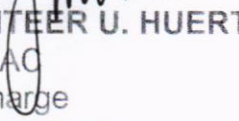
WHEREAS, considering the aforementioned facts, BAC Member Atty. Demiteer Huerta moved for the procurement of subject mailing envelopes through Shopping under Section 52.1b in relation to annex "H" No. V Subsection (C)1-b of the IRR of RA 9184, and the said motion was seconded by BAC Member Atty. Mariel Baja;

NOW THEREFORE, WE, the Members of the PAO Bids and Awards Committee (PBAC), by virtue of the powers vested on Us by Law, after duly considering the recommendations of the Technical Working Group (TWG), and all members here present, including The Secretariat, **hereby resolve to recommend to the Head of Procuring Entity the pursuance of the procurement through Shopping under Section 52.1b in relation to annex "H" No. V Subsection (C)1-b of the IRR of RA 9184 in purchasing the needed Continuous Form as specified in Purchase**

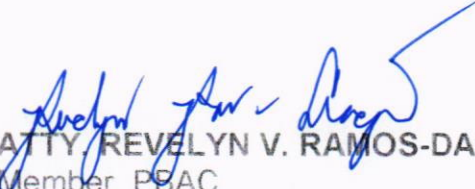
¹ Article 1, Chapter II, the 2016 Revised PAO Operations Manual

Request no. 833-07-2018, for the use of the PAO Central Office Cash Section, Administrative Service.

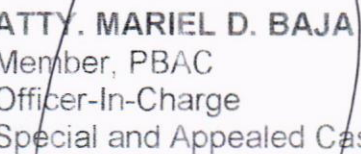
APPROVED this 27th day of July 2018 at the Field Operations and Statistics Services (FOSS), Public Attorney's Office (PAO) Central Office, 4th Floor DOJ Agencies Building, NIA Road corner East Avenue, Diliman, (1104) Quezon City, Philippines.



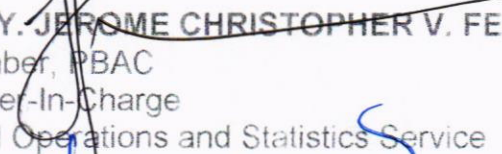
ATTY. DEMITEER U. HUERTA
Member, PBAC
Officer-In-Charge
Administrative Service



ATTY. REVELYN V. RAMOS-DACPANO
Member, PBAC
Regional Public Attorney
PAO-MIMAROPA Region, and concurrent
Head Executive Assistant of Executive
Support Staff

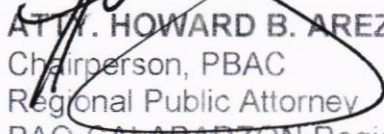


ATTY. MARIEL D. BAJA
Member, PBAC
Officer-In-Charge
Special and Appealed Cases Service

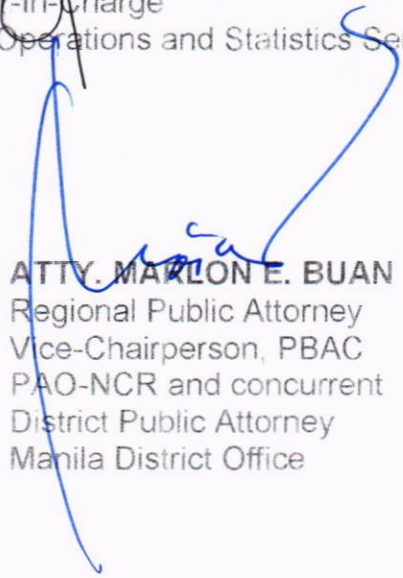


ATTY. JEROME CHRISTOPHER V. FERIA
Member, PBAC
Officer-In-Charge
Field Operations and Statistics Service

NOTED BY:



ATTY. HOWARD B. AREZA
Chairperson, PBAC
Regional Public Attorney
PAO-CALABARZON Region



ATTY. MARLON E. BUAN
Regional Public Attorney
Vice-Chairperson, PBAC
PAO-NCR and concurrent
District Public Attorney
Manila District Office

Prepared By: (The Secretariat)



ATTY. MIGUEL NARCISO A. ILAGAN
Head, PBAC Secretariat
Public Attorney III
Executive Support Staff



MS. SHEILA A. ESPANOLA
Member, PBAC Secretariat
Administrative Assistant V
Executive Support Staff

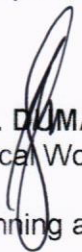


MS. CATALINA N. NUÑEZ
Member, PBAC Secretariat
Legal Assistant II
Field Operations and Statistics Service

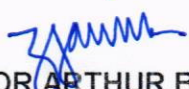


MS. CHRISTIAN A. BACAYCAY
Member, PBAC Secretariat
Administrative Assistant III
Supply Section, Administrative Service

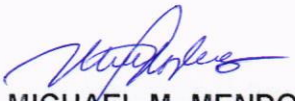
Acceded By: (The TWG)



MS. ALMA E. DUMAGO-LATOSA
Head, Technical Working Group (TWG)
Director II
Financial Planning and Management Service



MR. THOR ARTHUR B. AVILLA
Member, Technical Working Group (TWG)
Administrative Officer V
Human Resource Management Service
Administrative Service



MR. MICHAEL M. MENDOZA
Member, Technical Working Group (TWG)
Administrative Assistant III
Cash Section
Administrative Service