



Republic of the Philippines  
**PUBLIC ATTORNEY'S OFFICE**

**Tanggapan ng Manananggol Pambayan**  
DOJ Agencies Building, NIA Road corner East Avenue, 1104 Quezon City  
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

**PAO BIDS AND AWARDS COMMITTEE (PBAC)**

The Public Attorney's Office, through its Bids and Awards Committee (BAC), will undertake a procurement transaction for **THE CONDUCT OF A TWO-DAY SEMINAR ON ISO 9001:2018 GUIDELINES FOR AUDITING MANAGEMENT SYSTEM ON ISO 9001:2015 FOR 30 PAX, AS SPECIFIED UNDER PURCHASE REQUEST NO. 043-01-2021**, through Small Value Procurement (SVP) under Section 53.9 in relation to Annex "H", No. V, Subsection (D)8-a of the revised Implementing Rules and Regulations (IRR) of Republic Act No. (RA) 9184, for the use of PAO-Central Office. The approved budget for the contract is **Fifty Six Thousand Pesos (P56,000.00)** inclusive of government taxes and charges.

The Office hereby invites all interested suppliers or distributors to quote their lowest price on the item listed on the Price Quotation Form (Annex "A") subject to the General Conditions stated herein. Please submit your quotation duly signed by your or your authorized representative not later than **9 a.m. on MONDAY, 08 February 2021** to the address below:

**FIELD OPERATIONS STATISTICS SERVICE**  
**4<sup>th</sup> Floor, DOJ Agencies Building, Nia Road corner East Avenue,**  
**Diliman, Quezon City**

For further inquiries, please refer to:

**ATTY. MIGUEL NARCISO A. ILAGAN**

*Head, PBAC Secretariat*

**MS. CATALINA N. NUNEZ**

**MR. CHRISTIAN A. BACAYCAY**

*Members, PBAC Secretariat*

General Conditions:

1. ALL ENTRIES MUST BE SIGNED BY THE BIDDER OR AUTHORIZED REPRESENTATIVE;
2. SUPPLIER MUST SUBMIT AN OMNIBUS SWORN STATEMENT
3. ALL SUPPORTING DOCUMENTS MUST BE CERTIFIED TRUE COPY BY THE BIDDER;
4. DELIVERY LOCATION: PUBLIC ATTORNEY'S OFFICE, 4<sup>TH</sup> FLOOR, DOJ AGENCIES BUILDING, NIA ROAD CORNER EAST AVENUE, DILIMAN, QUEZON CITY
5. DELIVERY PERIOD: SEVEN (7) CALENDAR DAYS UPON RECEIPT OF NOTICE TO PROCEED
6. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS;
7. SUPPLIER MUST BE PHILGEPS REGISTERED
8. THE SUPPLIER WITH THE LOWEST QUOTATION SHALL SUBMIT THE FOLLOWING DOCUMENTS, TO WIT: **Business/Mayor's Permit;**

The PAO reserves the right to eject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

**PRICE QUOTATION FORM**  
**THE CONDUCT OF A TWO-DAY SEMINAR ON ISO 9001:2018 GUIDELINES**  
**FOR AUDITING MANAGEMENT SYSTEM ON ISO 9001:2015 FOR 30 PAX, AS**  
**SPECIFIED UNDER PURCHASE REQUEST NO. 043-01-2021**

\_\_\_\_\_ 2021

**PAO BIDS AND AWARDS COMMITTEE (PBAC)**

Public Attorney's Office  
 4<sup>th</sup> Floor, DOJ Agencies Building,  
 NIA Road corner East Avenue,  
 Diliman Quezon City

Sir:

After having carefully read and accepted the terms and conditions on the Request for Quotation, hereunder is our quotation for the item as follows:

Item No.	DESCRIPTION	QTY.	ABC TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	<b>THE CONDUCT OF A TWO-DAY SEMINAR ON ISO 9001:2018 GUIDELINES FOR AUDITING MANAGEMENT SYSTEM ON ISO 9001:2015 FOR 30 PAX, AS SPECIFIED UNDER PURCHASE REQUEST NO. 043-01-2021</b>	1 unit	P56,000.00		
<b>Grand Total</b>			P56,000.00		

(Total Amount in Words) \_\_\_\_\_

The above quoted prices are inclusive of all cost and applicable taxes.

Deliver Period \_\_\_\_\_  
 Warranty \_\_\_\_\_  
 Price Validity \_\_\_\_\_

**Very truly yours,**

\_\_\_\_\_  
 Name and Signature of Authorized Representative

\_\_\_\_\_  
 Name of Company

\_\_\_\_\_  
 Company Address

\_\_\_\_\_  
 Contact Number/s

\_\_\_\_\_  
 Email Address