



Republic of the Philippines
PUBLIC ATTORNEY'S OFFICE
Tanggapan ng Manananggol Pambayan
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PAO BIDS AND AWARDS COMMITTEE (PBAC)

EXCERPTS FROM THE MINUTES OF THE MEETING OF THE PAO BIDS AND AWARDS COMMITTEE (PBAC) DATED 19 JULY 2018 **RE: CONSIDERATION OF PURCHASE REQUEST FOR THE PROCUREMENT OF LEAVE CARDS, AS SPECIFIED UNDER PURCHASE REQUEST NO. 1042-09-2018**, FOR THE USE OF PUBLIC ATTORNEY'S OFFICE-CENTRAL OFFICE HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT DIVISION (HRMDD), AT THE SERVICE HEAD'S OFFICE, FIELD OPERATIONS AND STATISTICS SERVICE (FOSS), PAO CENTRAL OFFICE

RESOLUTION

RECOMMENDING THE PROCUREMENT OF LEAVE CARDS, AS SPECIFIED UNDER PURCHASE REQUEST NO. 1042-09-2018, THROUGH SHOPPING UNDER SECTION 52.1b IN RELATION TO ANNEX "H," NO. V, SUBSECTION (C)1-b OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184, FOR THE USE OF PUBLIC ATTORNEY'S OFFICE-CENTRAL OFFICE HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT DIVISION (HRMDD)

WHEREAS, the Public Attorney's Office (PAO) is committed to adhere to its mandate to represent, free of charge, indigents, and other persons qualified for legal assistance in all civil, criminal, labor, administrative and other quasi-judicial cases where, after due evaluation, it is determined that the interest of justice will be served thereby¹;

WHEREAS, the PAO-HRMDD is in need of the supply for leave cards as described in purchase request no. 1042-09-2018 to ensure unhampered performance of its duties and to prevent delays in its daily transactions,

WHEREAS, considering that the procurement through the DBM-PS is not feasible in view of its unavailability in their supply catalogue as certified by the PAO-Supply Section², there is thus a need for the immediate purchase of the aforementioned leave cards;

WHEREAS, there is an approved budget for the contract of the subject procurement with a the total amount Sixty Six Thousand Pesos (Php 66,000.00)³;

WHEREAS, since the pursuit of a competitive bidding will result in the award of the contract relative to the purchase of the mentioned items, only after the lapse of one hundred twenty (120) days from the start of the procurement process, and which period, may not be responsive to the immediate need of the Office,

WHEREAS, considering the aforementioned facts, BAC Member Atty. Mariel Baja moved for the procurement of subject leave cards through Shopping under Section 52.1b in relation to annex "H" No. V Subsection (C)1-b of the IRR of RA 9184, duly seconded by BAC Member Atty. Demiteer Huerta;

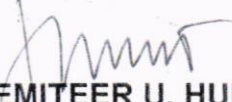
¹ Article 1, Chapter II, the 2016 Revised PAO Operations Manual

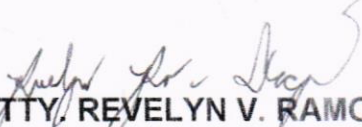
² Certification of PAO-Supply Section dated 19 September 2018.

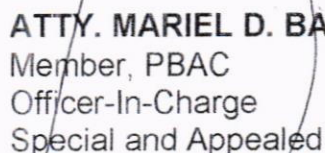
³ Approved Budget for the Contract from the Financial Planning and Management Service

NOW THEREFORE, WE, the Members of the PAO Bids and Awards Committee (PBAC), by virtue of the powers vested on Us by Law, after duly considering the recommendations of the Technical Working Group (TWG), and all members here present, **hereby resolve to recommend to the Head of Procuring Entity the pursuance of the procurement through SHOPPING under Section 52.1b in relation to annex "H" No. V Subsection (C)1-b of the IRR of RA 9184 in purchasing the needed LEAVE CARDS, AS SPECIFIED UNDER PURCHASE REQUEST NO. 1042-09-2018, for the use of the PAO Central Office-HRMDD.** Concurrently, let the copy of this Resolution and the Request for Quotation of the subject procurement be posted in Philgeps and PAO website among others, in accordance with the IRR of RA 9184.

APPROVED this 19th day of September 2018 at the Field Operations and Statistics Services (FOSS), Public Attorney's Office (PAO) Central Office, 4th Floor DOJ Agencies Building, NIA Road corner East Avenue, Diliman, (1104) Quezon City, Philippines.

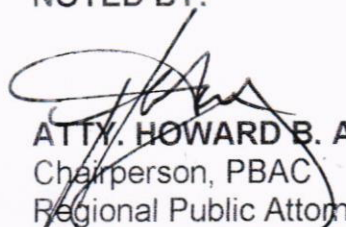

ATTY. DEMITEER U. HUERTA
Member, PBAC
Officer-In-Charge
Administrative Service

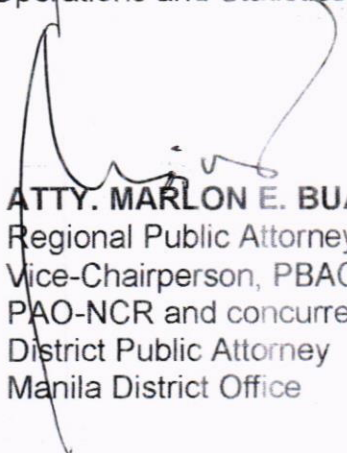

ATTY. REVELYN V. RAMOS-DACPANO
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Head Executive Assistant of Executive
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ATTY. MARIEL D. BAJA
Member, PBAC
Officer-In-Charge
Special and Appealed Cases Service


ATTY. JEROME CHRISTOPHER V. FERIA
Member, PBAC
Officer-In-Charge
Field Operations and Statistics Service

NOTED BY:



ATTY. HOWARD B. AREZA
Chairperson, PBAC
Regional Public Attorney
PAO-CALABARZON Region


ATTY. MARLON E. BUAN
Regional Public Attorney
Vice-Chairperson, PBAC
PAO-NCR and concurrent
District Public Attorney
Manila District Office

Acceded By: (The TWG)

(ORIGINAL SIGNED)
MS. ALMA E. DUMAGO-LATOSA
Head, Technical Working Group (TWG)
Director II
Financial Planning and Management Service

MR. MICHAEL M. MENDOZA
Member, Technical Working
Group (TWG)
Administrative Assistant III
Cash Section
Administrative Service


MR. THOR ARTHUR B. AVILLA
Member, Technical Working Group (TWG)
Administrative Officer V
Human Resource Management Service
Administrative Service